

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

April 30, 2014 12:00 p.m.

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

- 1. Call to Order and Roll Call**
- 2. Public Comments**

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.
- 3. Manager's Report**
- 4. Draft Minutes of the February 26, 2014 Executive Committee Meeting (Action Item - Roll Call Vote)** Approve minutes of the previous Executive Committee Meeting.
- 5. Draft Minutes of the March 12, 2014 IWMA Board Meeting (Receive and File)**
- 6. May 14, 2014 IWMA Board Meeting Agenda (Action Item - Roll Call Vote)** Review and approve the tentative agenda for the May 14, 2014 IWMA Board Meeting.
- 7. Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
- 8. Cancel or reschedule the June 25 Executive Committee Meeting (Action Item - Roll Call Vote).**
- 9. Adjournment.** The next meeting is scheduled for **June 25, 2014** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401

**AGENDA: April 30, 2014
ITEM: 4**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

**RE: Draft Minutes of the February 26, 2014 Executive Committee Meeting (Action Item
- Roll Call Vote)**

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the February 26, 2014 Executive Committee Meeting

**San Luis Obispo County
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
Executive Committee
MINUTES OF FEBRUARY 26, 2014**

1. **Call to Order/Roll Call.** The meeting was called to order by President Tom O'Malley.

**Executive Committee
Members Present:**

John Hamon, City of Paso Robles
Adam Hill, County of San Luis Obispo
Ron Munds, SWTAC Representative (non-voting)
Tom O'Malley, City of Atascadero

**Executive Committee
Members Absent:**

None

IWMA Staff:

Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.

3. **Manager's Report.** None.

4. **Minutes of the October 30, 2013 Executive Committee Meeting.** Board Member Hamon moved to approve the minutes of the October 30, 2013 Executive Committee Meeting, together with recommendations and findings as set forth therein. Seconded by Board Member Hill and passed on the following roll call vote:

AYES: Hamon, Hill, O'Malley
NOES: None
ABSTAIN: None
ABSENT: None

5. **Draft Minutes of the November 13, 2013 IWMA Board Meeting (receive and file).**

6. **March 12, 2014 IWMA Board Meeting Agenda.** Bill Worrell presented the tentative agenda for the March 12, 2014 IWMA Board Meeting and requested the a Legislative Update be added to the proposed agenda.

Board Member Hamon moved to approve the tentative agenda for the March 12, 2014

IWMA Board Meeting to include a Legislative Update agenda item. Seconded by Board Member Hill and passed on the following roll call vote:

AYES: Hamon, Hill, O'Malley
NOES: None
ABSTAIN: None
ABSENT: None

7. Member Comments and Future Agenda Items. Board Members Hamon and O'Malley requested that Bill Worrell provide overview of the IWMA, program information, effectiveness.

8. Closed Session. The Executive Committee adjourned to a closed session for the following:
a. Review the manager's contract (Government Code Section 54957).

9. Report on Closed Session. No final action was taken; no report.

10. Adjournment. There being no further business, the meeting was adjourned to **April 30, 2014** at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: April 30, 2014
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the March 12, 2014 IWMA Board Meeting (Receive and File)

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the March 12, 2014 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
BOARD MEETING**

MINUTES OF MARCH 12, 2014

1. Call to Order/Roll Call.

Board Members Present:

John Ashbaugh, City of San Luis Obispo
Tim Brown, City of Arroyo Grande
John Hamon, City of Paso Robles
Adam Hill, County Supervisor
Jeff Lee, City of Grover Beach
Dan Lloyd, Authorized Districts
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero

Board Members Absent:

Debbie Arnold, County Supervisor
Bruce Gibson, County Supervisor
George Leage, City of Morro Bay
Caren Ray, County Supervisor
Ed Waage, City of Pismo Beach

Staff Members Present:

William A. Worrell, Manager
Carolyn Goodrich, Board Secretary
Ray Biering, IWMA Counsel

- 2. Public Comments.** Wayne Hall, MidState Solid Waste and Recycling, distributed a flyer for a Friday, March 28, 2014 Open House tour of their recycling and composting facilities. Jim Erb, San Luis Obispo County Auditor-Controller, provided an update on the Cold Canyon Landfill expansion.
- 3. Manager's Report.** Bill Worrell reported on food waste composting, IWMA School Program, and the 2012 Annual Report Closure letter.

CONSENT CALENDAR

4. Minutes of the November 13, 2013 IWMA Board Meeting.

Board Member Hill moved to approve the minutes of the November 13, 2013 IWMA Board Meeting, together with recommendations and findings set forth therein. Seconded by Board Member Brown and passed on the following roll call vote:

AYES: Ashbaugh, Brown, Hamon, Hill, Lee, Lloyd, Mecham, O'Malley
NOES: None
ABSTAIN: None
ABSENT: Arnold, Gibson, Leage, Ray, Waage

5. **Draft Minutes of the February 26, 2014 Executive Committee Meeting (receive and file).**

REGULAR CALENDAR

6. **Grant Applications.** Bill Worrell reviewed grants that may be available, for which the IWMA may apply. There were no comments from the public, either written or oral, and public comments were closed. **Board Member Ashbaugh moved to authorize the Manager to submit grant applications to the Department of Resources Recycling and Recovery, further authorize the Manager to execute the subsequent grant agreements, and amend the IWMA budget to reflect the grants. Seconded by Board Member Hill and passed on the following roll call vote:**

AYES: Ashbaugh, Brown, Hamon, Hill, Lee, Lloyd, Mecham, O'Malley
NOES: None
ABSTAIN: None
ABSENT: Arnold, Gibson, Leage, Ray, Waage

7. **Proposed FY 14/15 Program Goals and Status of FY 13/14 Goals.** Bill Worrell reported on a list of proposed FY 14/15 program objectives and the status of FY 13/14 Goals.

8. **Legislative Update.** Board Member Ashbaugh moved to authorize the President to send a letter commenting on the Governor's proposed elimination of the City-County Grant. Seconded by Board Member Hamon and passed on the following roll call vote:

AYES: Ashbaugh, Brown, Hamon, Hill, Lee, Lloyd, Mecham, O'Malley
NOES: None
ABSTAIN: None
ABSENT: Arnold, Gibson, Leage, Ray, Waage

9. **Member Comments and Future Agenda Items.** None.

10. **Closed Session.** The Authority adjourned to a closed session for discussion of the manager's annual performance review (Government Code Section 54957).

11. **Report on Closed Session.** The Integrated Waste Management Authority considered one item in closed session and the following action was taken:

a. **Manager's Annual Performance Review (Government Code Section 54957).** The IWMA concluded that Mr. Worrell's performance is outstanding and thanked him for another year of excellence.

12. **Adjournment.** The meeting was adjourned to the next regular meeting of the IWMA scheduled for May 14, 2014, at 1:30 p.m. in the San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

AGENDA: April 30, 2014
ITEM: 6

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: May 14, 2014 IWMA Board Meeting Agenda (Action Item - Voice Vote)

RECOMMENDATION

Approve the attached draft agenda for the May 14, 2014 IWMA Board Meeting.

ATTACHMENT: Draft May 14, 2014 IWMA Board Meeting Agenda

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**May 14, 2014
1:30 p. m.**

A G E N D A

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
San Luis Obispo, CA 93408**

Board of Directors

**Tom O'Malley, President, City of Atascadero
Adam Hill, Vice President, San Luis Obispo County**

Tim Brown, Arroyo Grande

Jeff Lee, Grover Beach

George Leage, Morro Bay

John Hamon, Paso Robles

Ed Waage, Pismo Beach

John Ashbaugh, San Luis Obispo City

Debbie Arnold, San Luis Obispo County

Bruce Gibson, San Luis Obispo County

Frank Mecham, San Luis Obispo County

Caren Ray, San Luis Obispo County

Dan Lloyd, Authorized Districts

1. Call to Order and Roll Call.

2. Public Comments.

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3. **Manager's Report.** Oral report by Bill Worrell.
Status of grant applications
Update on compostible bags

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

4. **Draft Minutes of the March 12, 2014 IWMA Board Meeting. (Action Item - Roll Call Vote)**
5. **Draft Minutes of the April 30, 2014 Executive Committee Meeting (Receive and File)**

REGULAR CALENDAR

6. **Update on Organics Management (Receive and file)** Receive a report on the management of organics in the County.
7. **Proposed FY 14/15 Program Objectives and Budget (Action Item - Roll Call Vote)**
Review and adopt the program objectives and budget for FY 14/15.
8. **Legislative Update (Action Item - Roll Call Vote)** Update on pending legislation.
9. **Cancellation of July 9, 2014 Meeting. (Action Item - Roll Call Vote)** Consider cancelling the July 9, 2014 Board Meeting.
10. **Election of Officers (Action Item - Voice Vote)** Election of Officers for FY 14/15.
11. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
12. **Adjournment.** The next meeting is scheduled for **July 9, 2014** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.