

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

August 28, 2013 12:00 p.m.

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

1. Call to Order and Roll Call

2. Public Comments

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report

4. Draft Minutes of the April 24, 2013 Executive Committee Meeting (Action Item - Voice Vote) Approve minutes of the previous Executive Committee Meeting.

5. Draft Minutes of the May 8, 2013 IWMA Board Meeting (Receive and File)

6. September 11, 2013 IWMA Board Meeting Agenda (Action Item - Voice Vote) Review and approve the draft agenda for the September 11, 2013 IWMA Board Meeting.

7. Member Comments and Future Agenda Items. Discussion by Members regarding future agenda items and dates.

8. Adjournment. The next meeting is scheduled for **October 30, 2013** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401

**AGENDA: August 28, 2013
ITEM: 4**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

**RE: Draft Minutes of the April 24, 2013 Executive Committee Meeting (Action Item -
Voice Vote)**

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the April 24, 2013 Executive Committee Meeting

Draft

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MINUTES
OF
APRIL 24, 2013**

1. **Call to Order/Roll Call.** The meeting was called to order by Paul Teixeira.

Executive Committee

Members Present: John Hamon, City of Paso Robles
Ron Munds, SWTAC Representative (non-voting)
Paul Teixeira, County of San Luis Obispo

Executive Committee

Members Absent: Tom O'Malley, City of Atascadero

IWMA Staff:

Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.
3. **Manager's Report.** None.
4. **Minutes of the Executive Committee Meeting.** The minutes of the February 27, 2013 Executive Committee Meeting were unanimously approved, together with recommendations and findings as set forth therein.
5. **Draft Minutes of the March 13, 2013 IWMA Board Meeting (receive and file).**
6. **May 8, 2013 IWMA Board Meeting Agenda.** The Executive Committee reviewed and approved the tentative agenda for the May 8, 2013 IWMA Board Meeting. Staff was directed to include an agenda item regarding payment of a stipend to IWMA Board Members.
7. **Member Comments and Future Agenda Items.** None.
8. **Closed Session.** The Executive Committee adjourned to a closed session to review the Manager's Contract (Government Code Section 54957).
9. **Report on Closed Session.** No final action was taken.
10. **Adjournment.** There being no further business, the meeting was adjourned to June 26, 2013 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority

Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: August 28, 2013
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the May 8, 2013 IWMA Board Meeting (Receive and File)

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the May 8, 2013 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
BOARD MEETING**

MINUTES OF MAY 8, 2013

1. Call to Order/Roll Call

Board Members Present:

Debbie Arnold, County Supervisor
John Ashbaugh, City of San Luis Obispo
Bruce Gibson, County Supervisor
John Hamon, City of Paso Robles
Adam Hill, County Supervisor
George Leage, City of Morro Bay (*arrived after meeting started*)
Jeff Lee, City of Grover Beach
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero
Ed Waage, City of Pismo Beach
Paul Teixeira, County Supervisor

Board Members Absent:

Tim Brown, City of Arroyo Grande
Dan Lloyd, Authorized Districts

Staff Members Present:

William A. Worrell, Manager
Carolyn Goodrich, Board Secretary
Ray Biering, IWMA Counsel

2. Public Comments. None.

3. Manager's Report. Bill Worrell provided an update on grant applications, CalRecycle 5-Year Review, and IWMA programs.

CONSENT CALENDAR

Motion was made, seconded and unanimously passed to approve the Consent Calendar.

Those items approved are as follows:

4. Draft Minutes of the March 13, 2013 IWMA Board Meetings (approved).

5. **Draft Minutes of the April 24, 2013 Executive Committee Meeting (receive and file).**

Board Member Leage arrived.

REGULAR CALENDAR

6. **Update on Organics Management.** Bill reported on the management of organics in the County. Discussion centered on cost, demonstration projects, and public education. Tom Martin, Cold Canyon Landfill, and Aaron Kardashian, San Miguel Garbage, spoke in support of programs. There were no further comments from the public, either written or oral, and public discussion was closed.

7. **Proposed FY 13/14 Program Objectives and Budget.** Bill Worrell reviewed the FY 2013/2014 program highlights, program objectives and the proposed FY 2013/2014 budget. There were no comments from the public, either written or oral, and public discussion was closed.

Board Member Hamon moved to approve Resolution 13-01 adopting the San Luis Obispo County Integrated Waste Management Authority 2013/2014 Fiscal Year Budget and authorize the President to sign the Hazardous Waste Program Agreement. Seconded by Board Member Ashbaugh and passed on the following roll call vote:

AYES: Arnold, Ashbaugh, Gibson, Hamon, Hill, Leage, Lee, Mecham, O'Malley, Waage, Teixeira
NOES: None
ABSTAIN: None
ABSENT: Brown, Lloyd

8. **Board Member Stipends.** At the April 24, 2013 Executive Committee Meeting the issue of providing a stipend to Board Members who attend IWMA Board and Executive Committee Meetings was discussed. There were no comments from the public, either written or oral, and public discussion was closed. **Motion was made by Board Member Hamon, seconded by Board Member Hill and passed 11-0-2 absent (Brown, Lloyd) directing staff to meet with IWMA Counsel to prepare a policy and place the item on the next Board agenda.**

9. **Legislative Update.** Bill reported on pending legislation that staff is tracking. Staff was directed to continue tracking legislation and report to the Board.

10. **Cancellation of July 10, 2013 Meeting.** **Motion was made by Board Member Hamon, seconded by Board Member O'Malley, and passed 11-0-2 absent (Brown, Lloyd) authorizing the President to cancel the July 10, 2013 Board Meeting.**

11. **Member Comments and Future Agenda Items.** None.

12. **Closed Session.** The Authority adjourned to a closed session to review the Manager's Contract (Government Code Section 54957).

13. **Report on Closed Session.** The Integrated Waste Management Authority considered one item in closed session and the following action was taken:

a. **Manager's Contract Review (Government Code Section 54957).** The IWMA reviewed the Manager's compensation package and voted unanimously to add one (1) week of

vacation and \$2,400 education allowance per year to the current Manager's Contract. Counsel will bring the contract amendment to the next IWMA Board meeting.

14. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for **September 11, 2013, at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

AGENDA: August 28, 2013
ITEM: 6

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: September 11, 2013 IWMA Board Meeting Agenda (Action Item - Voice Vote)
Review and approve the draft agenda for the September 11, 2013 IWMA Board Meeting

RECOMMENDATION

Approve the attached draft agenda for the September 11, 2013 IWMA Board Meeting.

ATTACHMENT: Draft September 11, 2013 IWMA Board Meeting Agenda

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**September 11, 2013
1:30 p. m.**

A G E N D A

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
San Luis Obispo, CA 93408**

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- 1. Call to Order and Roll Call.**
 - 2. A moment of silence to remember our Board President Paul Teixeira, all those who died on September 11, 2001 and those family and friends who are no longer with us.**

3. Public Comments.

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- 4. Manager's Report.** Oral report by Bill Worrell
 - Variable rate impact on diversion
 - NCI sharps container project
 - Battery demonstration project

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

5. **Draft Minutes of the May 8, 2013 IWMA Board Meeting. (Action Item - Voice Vote)**
Approve the minutes.
6. **Draft Minutes of the August 28, 2013 Executive Committee Meeting (Receive and File)**
7. **Amendment to the Manager's Employment Agreement (Action Item - Voice Vote)**
Consider an amendment to the Manager's contract.

REGULAR CALENDAR

8. **2012 Annual Report (Receive and File)** Receive and file the 2012 annual report.
9. **Board Member Stipends (Action Item - Voice Vote)** Consider a Board Member Stipend policy.
10. **Update on Organics Management (Receive and file)** Receive a report on the management of organics in the County.
11. **Legislative Update (Action Item - Voice Vote)** Update on legislation.
12. **Election of Vacant Officer Position(s) (Action Item - Voice Vote)** Election of vacant Officer position(s) for FY 13/14.
13. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
14. **Adjournment.** The next meeting is scheduled for **November 13, 2013** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.