

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

August 26, 2015 12:00 p.m.

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

1. Call to Order and Roll Call

2. Public Comments

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report

4. Draft Minutes of the April 29, 2015 Executive Committee Meeting Approve minutes of the Executive Committee Meeting.

5. Draft Minutes of the July 13, 2015 Executive Committee Meeting Approve minutes of the Executive Committee Meeting

6. Draft Minutes of the May 13, 2015 IWMA Board Meeting

7. September 9, 2015 IWMA Board Meeting Agenda Review and approve the draft agenda for the September 9, 2015 IWMA Board Meeting.

8. Member Comments and Future Agenda Items. Discussion by Members regarding future agenda items and dates.

9. Adjournment. The next meeting is scheduled for **October 28, 2015** at San Luis Obispo County IWMA Office, 870 Osos Street, San Luis Obispo, CA 93401

**AGENDA: August 26, 2015
ITEM: 4**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the April 29, 2015 Executive Committee Meeting

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the April 29, 2015 Executive Committee Meeting

Draft

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MINUTES
OF
APRIL 29, 2015**

1. **Call to Order/Roll Call.** The meeting was called to order by Tom O'Malley.

Executive Committee

Members Present: John Hamon, City of Paso Robles
Adam Hill, County of San Luis Obispo
Tom O'Malley, City of Atascadero
Ron Munds, SWTAC Representative (non-voting)

Executive Committee

Members Absent: None

Public Present: Christian Ludwig

IWMA Staff: Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.

3. **Manager's Report.** None.

4. **Minutes of the February 25, 2015 Executive Committee Meeting.** Board Member Hamon moved to approve the minutes of the February 25, 2015 Executive Committee Meeting, together with recommendations and findings as set forth therein. Seconded by Board Member Hill and passed on the following roll call vote:

AYES: Hamon, Hill, O'Malley

NOES: None

ABSTAIN: None

ABSENT: None

5. **Draft Minutes of the March 11, 2015 IWMA Board Meeting (receive and file).**

6. **May 15, 2015 IWMA Board Meeting Agenda.** Motion was made, seconded, and unanimously passed to approve the tentative agenda for the May 15, 2015 IWMA Board Meeting with the addition of closed session item (real property).

7. **Member Comments and Future Agenda Items.** None.

8. **Cancel or Reschedule the June 17, 2015 Executive Committee Meeting.** Motion was made, seconded, and unanimously passed to cancel the June 17, 2015 Executive Committee Meeting if the July 8, 2015 Board Meeting is canceled.

9. **Adjournment.** There being no further business, the meeting was adjourned to August 26, 2015 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: August 26, 2015
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the July 13, 2015 Executive Committee Meeting

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the July 13, 2015 Executive Committee Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MINUTES
OF
JULY 13, 2015**

1. **Call to Order/Roll Call.** The meeting was called to order by Adam Hill.

Executive Committee

Members Present: Jeff Lee, City of Grover Beach
Adam Hill, County of San Luis Obispo
Ron Munds, SWTAC Representative (non-voting)

Executive Committee

Members Absent: Tom O'Malley, City of Atascadero

IWMA Staff:

Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.
3. **Closed Session.** The Executive Committee adjourned to a closed session for the following:
a. Real property negotiations regarding 870 Osos Street, San Luis Obispo, California (Government Code Section 54956.8).
4. **Report on Closed Session.** The IWMA Executive Committee met in closed session and authorized the IWMA President to negotiate and purchase real property located at 870 Osos Street, San Luis Obispo, California for \$520,000 plus closing costs.
5. **Adjournment.** There being no further business, the meeting was adjourned to August 26, 2015 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

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AGENDA: August 26, 2015
ITEM: 6

TO: IWMA Executive Committee
FROM: William A. Worrell, Manager
RE: Draft Minutes of the May 13, 2015 IWMA Board Meeting

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the May 13, 2015 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
BOARD MEETING**

MINUTES OF MAY 13, 2015

1. Call to Order/Roll Call

Board Members Present:

Debbie Arnold, County Supervisor
John Ashbaugh, City of San Luis Obispo (*arrived after meeting started*)
Tim Brown, City of Arroyo Grande
Lynn Compton, County Supervisor
Bruce Gibson, County Supervisor
John Hamon, City of Paso Robles (*arrived after meeting started*)
John Heading, City of Morro Bay (*arrived after meeting started*)
Jeff Lee, City of Grover Beach
Dan Lloyd, Authorized Districts
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero

Board Members Absent:

Sheila Blake, City of Pismo Beach
Adam Hill, County Supervisor

Staff Members Present:

William A. Worrell, Manager
Carolyn Goodrich, Board Secretary
Ray Biering, IWMA Counsel

2. Public Comments. None.

3. Recognition of Service to the Community. Tom Martin, George Kardashian, and Charles Tenborg were recognized by the IWMA for their service to the community.

Board Members Ashbaugh, Hamon, and Heading arrived.

4. Manager's Report. No report.

CONSENT CALENDAR

5. **Draft Minutes of the March 11, 2015 IWMA Board Meetings (approved).**
6. **Draft Minutes of the April 30, 2014 Executive Committee Meeting (receive and file).**
7. **Legislative Update.**
8. **Participation in the World Resources Forum.**
9. **Cancellation of July 8, 2015 Meeting.**

There were no comments from the public, either written or oral, and public discussion was closed.

Board Member Gibson moved to approve the consent calendar, together with recommendations and findings set forth therein. Seconded by Board Member Hamon and passed on the following roll call vote:

AYES: Arnold, Ashbaugh, Brown, Compton, Gibson, Hamon, Headding, Lee, Lloyd, Mecham, O'Malley
NOES: None
ABSTAIN: None
ABSENT: Blake, Hill

REGULAR CALENDAR

10. Update on Organics Management. In the next 12 months there are 3 events which will change the management of organic waste in California. Bill Worrell reviewed the changes in composting. The IWMA has been working with Waste Connections on composting services. Waste Connections has exclusive franchise agreements with member jurisdictions in their service area and recently has contacted (1) Engle and Gray, (2) Mid-State/North County Compost, and (3) Hitachi Zosen Inova U.S.A./Kompogas about providing composting services.

Presentations were made by (1) Bob Engle, representing Engle and Gray, (2) Wayne Hall representing Mid-State/North County Compost, and (3) Peter Chromec, representing Hitachi Zosen Inova U.S.A./Kompogas.

Pat Fenton and Mike Dean, representing Waste Connections, reported on the results of the composting service discussions. The recommendations were twofold: (1) Short term management with Engle and Gray and (2) long term management (2017 and beyond) would be Hitachi Zosen Inova U.S.A./Kompogas with minor amounts to Engle and Gray.

There were no comments from the public, either written or oral, and public discussion was closed.

Board Member Ashbaugh left the meeting.

11. Proposed FY 15/16 Program Objectives and Budget. Bill Worrell reviewed the FY 2015/2016 program highlights, program objectives, and the proposed FY 2015/2016 budget. There were no comments from the public, either written or oral, and public discussion was closed.

Board Member Gibson moved approve Resolution 15-01 adopting the San Luis Obispo County Integrated Waste Management Authority 2015/2016 Fiscal Year Budget. Seconded by Board Member Mecham. Motion passed on the following roll call vote:

AYES: Arnold, Brown, Compton, Gibson, Hamon, Headding, Lee, Lloyd, Mecham, O'Malley
NOES: None
ABSTAIN: None
ABSENT: Ashbaugh, Blake, Hill

12. Election of Officers. Bill Worrell advised that the Joint Powers Agreement states that the President and Vice President shall be elected at the last meeting preceding July. President

O'Malley opened the floor to nominations for the election of officers. There were no comments from the public, either written or oral, and public discussion was closed.

It was moved by Board Member Hamon to elect Adam Hill as IWMA President and Jeff Lee as IWMA Vice President. Seconded by Board Member Gibson. Motion passed on the following roll call vote.

AYES: Arnold, Compton, Gibson, Hamon, Headding, Lee, Lloyd, Mecham, O'Malley
NOES: Brown
ABSTAIN: None
ABSENT: Ashbaugh, Blake, Hill

13. Member Comments and Future Agenda Items. None.

14. Closed Session. The Authority adjourned to a closed session to consider two items: (1) the manager's annual performance review (Government Code Section 54957) and (2) real property negotiations regarding 870 Osos Street, San Luis Obispo, CA (Government Code Section 54956.8).

15. Report on Closed Session. The Integrated Waste Management Authority considered two items in closed session and the following action was taken:

a. Manager's Annual Performance Review (Government Code Section 54957). The IWMA concluded that Mr. Worrell's performance is outstanding and thanked him for another year of excellence.

b. Real Property Negotiations Regarding 870 Osos Street, San Luis Obispo, CA (Government Code Section 54956.8). No final action.

16. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for **September 9, 2015, at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

AGENDA: August 26, 2015
ITEM: 7

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: September 9, 2015 IWMA Board Meeting Agenda Review and approve the draft agenda for the September 9, 2015 IWMA Board Meeting

RECOMMENDATION

Approve the attached draft agenda for the September 9, 2015 IWMA Board Meeting.

ATTACHMENT: Draft September 9, 2015 IWMA Board Meeting Agenda

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**September 9, 2015
1:30 p. m.**

A G E N D A

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
San Luis Obispo, CA 93408**

Board of Directors

Adam Hill, President, San Luis Obispo County
Jeff Lee, Vice President, Grover Beach

Tim Brown, Arroyo Grande

Debbie Arnold, San Luis Obispo County

Tom O'Malley, Atascadero

Bruce Gibson, San Luis Obispo County

John Headding, Morro Bay

Frank Mecham, San Luis Obispo County

John Hamon, Paso Robles

Lynn Compton, San Luis Obispo County

Sheila Blake, Pismo Beach

Dan Lloyd, Authorized Districts

John Ashbaugh, San Luis Obispo City

1. Call to Order and Roll Call.

2. Public Comments.

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. **Manager's Report.** Oral report by Bill Worrell
Atascadero Buy Back Center
Unwanted Medicine Ordinance

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

4. **Draft Minutes of the May 13, 2015 IWMA Board Meeting**
5. **Draft Minutes of the August 26, 2015 Executive Committee Meeting**

REGULAR CALENDAR

6. **2014 Annual Report** Receive and file the 2013 annual report.
7. **Organics Management** Receive a report on the management of organics in the County.
8. **Legislative Update** Update on legislation.
9. **Contract Amendment.** Consider an amendment with 21th Century Environmental Management.
10. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
11. **Adjournment.** The next meeting is scheduled for **November 11, 2015** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.