

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

February 26, 2014

Noon

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

1. Call to Order and Roll Call

2. Public Comments

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report

4. Draft Minutes of the October 30, 2013 Executive Committee Meeting (Action Item - Roll Call Vote)

5. Draft Minutes of the November 13, 2013 IWMA Board Meeting (Receive and File)

6. March 12, 2014 IWMA Board Meeting Agenda (Action Item - Roll Call Vote) Review and approve the tentative agenda for the March 12, 2014 IWMA Board Meeting.

7. Member Comments and Future Agenda Items. Discussion by Members regarding future agenda items and dates.

8. Closed Session. It is the intention of the Executive Committee to meet in closed session for the following: Review the Manager's Contract (Government Code Section 54957)

9. Report on Closed Session.

10. **Adjournment.** The next meeting is scheduled for **April 30, 2014** 12:00 p.m. at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**AGENDA: February 26, 2014
ITEM: 4**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the October 30, 2013 Executive Committee Meeting (Action Item - Roll Call Vote)

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the October 30, 2013 Executive Committee Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
EXECUTIVE COMMITTEE
MINUTES OF OCTOBER 30, 2013**

1. Call to Order/Roll Call.

Executive Committee

Members Present: John Hamon, City of Paso Robles
Ron Munds, SWTAC Representative (non-voting)
Tom O'Malley, City of Atascadero

Members Absent: Adam Hill, San Luis Obispo County

Others Present: Al Eschenbach, Glenn Burdette

IWMA Staff: Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. Public Comments. None.

3. Manager's Report. None.

4. Minutes of the Executive Committee Meeting. The minutes of the August 28, 2013 Executive Committee Meeting were approved.

5. Draft Minutes of the September 11, 2013 IWMA Board Meeting (receive and file).

6. Executive Committee Meeting Schedule. Motion was made, seconded and unanimously passed to cancel the December 25, 2013 Executive Committee meeting and approve the following 2014 meeting dates, which will be on the last Wednesday of every even month at 12 noon, for the Executive Committee:

February 26, 2014
April 30, 2014
June 25, 2014
August 27, 2014
October 29, 2014
December 31, 2014 (to be determined)

7. November 13, 2013 IWMA Board Meeting Agenda. The Executive Committee reviewed and approved the tentative agenda for the November 13, 2013 IWMA Board

Meeting.

8. Presentation on the FY 12-13 Audit. Bill Worrell introduced Al Eschenbach of Glenn Burdette, who presented the Annual FY 12-13 Audit.

9. Member Comments and Future Agenda Items. None.

10. Adjournment. There being no further business, the meeting was adjourned to February 26, 2014 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: February 26, 2014
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the November 13, 2013 IWMA Board Meeting (Receive and File)

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the November 13, 2013 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING**

MINUTES OF NOVEMBER 13, 2013

1. Call to Order/Roll Call

Board Members Present:

Debbie Arnold, County Supervisor
John Ashbaugh, City of San Luis Obispo
Bruce Gibson, County Supervisor
John Hamon, City of Paso Robles
Adam Hill, County Supervisor
Jeff Lee, City of Grover Beach
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero
Ed Waage, City of Pismo Beach
Caren Ray, County Supervisor

Board Members Absent:

Tim Brown, City of Arroyo Grande
George Leage, City of Morro Bay
Dan Lloyd, Authorized Districts

Staff Members Present:

William A. Worrell, Manager
Ray Biering, IWMA Counsel
Carolyn Goodrich, Board Secretary

2. Public Comments. Mr. Brad Goodrow, Mid-State Solid Waste and Recycling, inquired about school field trip sites. Staff was requested to provide information on the school field trip program.

3. Manager's Report. Bill Worrell provided an update on the PaintCare Program, CalRecycle Grant, board member stipends, food waste recycling, and biosolids assistance.

CONSENT CALENDAR

Motion was made, seconded and passed 9-0-1 abstain (Ray)-3 absent (Brown, League, Lloyd) to approve the Consent Calendar.

Those items approved are as follows:

- 4. Minutes of the September 11, 2013 IWMA Board Meeting (approved).**
- 5. Draft Minutes of the October 30, 2013 Executive Committee Meeting (receive and file with one correction).**

PUBLIC HEARING

6. **Audit Report for FY 2012/2013.** Bill Worrell provided an overview of the audit report. There were no comments from the public, either written or oral, and public hearing was closed. **Motion was made by Board Member Ashbaugh, seconded by Board Member Hill, and passed 10-0-3 absent (Brown, League, Lloyd) to accept the FY 2012/2013 audit report.**

7. **Meeting Schedule for 2014.** Bill reviewed the proposed meeting schedule for 2014. **Motion was made by Board Member Mecham, seconded by Board Member Hill, and passed 10-0-3 absent (Brown, League, Lloyd) to approve the staff recommended 2014 Board Meeting Schedule and authorize the President to cancel the January 8, 2014 Board Meeting.**

8. **Update on Programs.** Bill Worrell provided a status report on FY 2013/2014 programs. He indicated as part of the update of the HHW permits, the Morro Bay and Nipomo HHW sites will be open to CESQGs.

9. **Member Comments and Future Agenda Items.** A report on the use of compostable bags as part of the single use bag ordinance was requested.

10. **Adjournment.** The meeting was adjourned to the next regular meeting of the IWMA scheduled for **January 8, 2014 at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

AGENDA: February 26, 2014
ITEM: 6

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: March 12, 2014 IWMA Board Meeting Agenda (Action Item - Roll Call Vote)

RECOMMENDATION

Approve the attached draft agenda for the March 12, 2014 IWMA Board Meeting.

ATTACHMENT: Draft March 12, 2014 IWMA Board Meeting Agenda

**INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**March 12, 2014
1:30 p.m.**

AGENDA

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
1055 Monterey Street
San Luis Obispo, CA 93408**

1. Call to Order and Roll Call.

2. Public Comments.

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3. Manager's Report. Oral report by Bill Worrell.
Food Waste Composting update
School Program update

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

4. Draft Minutes of the November 13, 2013 IWMA Board Meeting (Action Item - Roll Call Vote)

5. Draft Minutes of the February 26, 2014 Executive Committee Meeting (Receive and File)

REGULAR CALENDAR

6. Grant Applications (Action Item - Roll Call Vote) Consider approving grant applications to the Department of Resources Recycling and Recovery.

7. Proposed FY 14/15 Program Goals and Status of FY 13/14 Goals (Review and Comment)
Review the proposed program objectives for FY 14/15 and review the current status of FY 13/14 objectives.

8. **Member Comments and Future Agenda Items** Discussion by Members regarding future agenda items.
9. **Closed Session.** The manager's annual performance review will be discussed. (Government Code Section 54957).
10. **Report on Closed Session.**
11. **Adjournment** The next meeting is scheduled for **May 14, 2014** at 1:30 p.m. in San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.