



San Luis Obispo County Integrated Waste Management Authority  
**EXECUTIVE COMMITTEE MEETING AGENDA**

Friday, February 24, 2023

In-person Meeting:

11:00AM

890 Osos Street, Suite B  
San Luis Obispo, CA. 93401

**Mission Statement:**

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

**IWMA EXECUTIVE COMMITTEE MEMBERS**

President, Jan Marx, City of San Luis Obispo  
Vice President, Robert Robert, City of Grover Beach  
Past President, Charles Bourbeau, City of Atascadero

**Public Comment** - The IWMA Board and Executive Committee welcomes your remote input. State law does not allow the Board to discuss or act on issues not on the agenda, except that members of the Board or Staff may briefly respond to statements made or questions posed. Limited to three (3) minutes per speaker. All persons desiring to speak during any public comment may do so in the following ways: Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Clerk of the Board at [sdelgiorgio@iwma.com](mailto:sdelgiorgio@iwma.com). Correspondence will be published on the IWMA website with a final update at 9:00 AM on the day of the meeting

**Americans with Disabilities Act Compliance** - In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all its services, programs, and activities. If you need special aid to participate in this meeting, please contact the IWMA Sasha Del Giorgio, Clerk of the Board at least 72 hours before the meeting to enable the IWMA to make reasonable arrangements to ensure accessibility to the meeting. The IWMA Clerk of the Board can be reached at (805) 781-2192 and through email at [sdelgiorgio@gmail.com](mailto:sdelgiorgio@gmail.com).

The IWMA Board Meeting Agenda is available for public viewing from the exterior of the IWMA's office found at 870 Osos Street, San Luis Obispo, California, and on the IWMA website at <https://iwma.com/about/agendas-and-minutes/>. Persons with questions concerning any agenda item may call the IWMA at (805) 782-8530.

1. **Call to Order**  
Led by President Jan Marx.
2. **Roll Call**  
Taken by Clerk of the Board, Sasha Del Giorgio.
3. **Pledge of Allegiance**  
Led by President Jan Marx.

#### Non-Agenda Public Comment Period

#### Presentation

4. **Executive Directors Report**  
Led by Peter Cron.

#### Consent Agenda Public Comment Period

#### Consent Agenda

5. **Review Executive Committee Minutes – January 27, 2023 [Page 3](#)**  
Recommendation: Staff recommends that your Executive Committee approve the January 27, 2023, IWMA Executive Committee Minutes.

#### Regular Agenda Public Comment Period

#### Regular Agenda

6. **Review Board Meeting Draft Agenda – March 8, 2023 [Page 6](#)**  
Recommendation: Staff recommends that your Executive Committee review, discuss, and approve the draft March 8, 2023, IWMA Board Meeting Agenda, and provide staff direction as deemed appropriate.

#### Adjournment

TO: San Luis Obispo County Integrated Waste Management Authority  
FROM: Sasha Del Giorgio, Clerk of the Board

RE: Review Executive Committee Minutes – January 27, 2023

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**BACKGROUND:**

N/A

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**RECOMMENDATION:**

Staff recommends that your Executive Committee approve the January 27, 2023, IWMA Executive Committee Meeting Minutes

**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

- A. 2023-01-27 EC Minutes



## Executive Committee Meeting Minutes

January 27, 2023 11:00AM  
Teleconference Meeting

### Executive Committee Members Present:

Charles Bourbeau, President  
Robert Enns, Past President  
Jan Marx, Vice President

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#### 1. Call To Order

The Executive Committee was called to order on January 27, 2023 at 11:00AM by President Marx..

#### 2. Roll Call

Roll Call was taken by Barbara Aspernelson.

#### 3. Pledge Of Allegiance

Led by President Marx.

### Non-Agenda Public Comment Period

Public Comment was not made.

### Presentation

#### 4. Executive Directors Report

Led by Executive Director, Peter Cron.

### Consent Agenda Public Comment Period

Public Comment was not made.

### Consent Agenda

#### 5. Draft Minutes of the December 2, 2022, IWMA Executive Committee Meeting

Recommendation: Staff recommends that your Executive Committee approve the draft minutes of the December 2, 2022, IWMA Executive Committee Meeting.

**Motion By** Vice President Bourbeau

**Second By** Past President Enns

To approve Item 5.

Ayes: Bourbeau, Enns, Marx

CARRIED (3 to 0)

## Regular Agenda Public Comment Period

Public Comment was made.

## Regular Agenda

### 6. Request for Proposal for Waste and Recycling Education Programs

Recommendation: Staff recommends that your committee 1) approve the Request for Proposal for Waste and Recycling Community Education Programs and 2) grant the Executive Director to release the RFP and review and rank proposals to bring back to the full IWMA Board for final selection and contract award.

**Motion By** Vice President Bourbeau

**Second By** Past President Enns

To approve Item 5.

Ayes: Bourbeau, Enns, Marx

CARRIED (3 to 0)

### 7. Draft February 8, 2023, IWMA Board Meeting Agenda

Recommendation: Staff recommends that your Executive Committee review, discuss, and approve the draft February 8 2023, IWMA Board Meeting Agenda, and provide staff direction, as deemed appropriate.

**Motion By** Vice President Bourbeau

**Second By** Past President Enns

To take the following action and revision:

- Include the address and directions for the Material Recovery Facility
- Provide transportation accommodations to public members wanting to participate.

To approve item 7.

Ayes: Bourbeau, Enns, Marx

CARRIED (3 to 0)

**Adjourned** 11:29AM

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Sasha Del Giorgio  
IWMA, Clerk of the Board

TO: San Luis Obispo County Integrated Waste Management Authority  
FROM: Sasha Del Giorgio, Clerk of the Board

RE: Review Board Meeting Draft Agenda – March 8, 2023

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**BACKGROUND:**

N/A

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**RECOMMENDATION:**

Staff recommends that your Executive Committee review, discuss, and approve the draft March 8, 2023, IWMA Board Meeting Agenda, and provide staff direction as deemed appropriate.

**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

- A. 2023-03-08 Draft Agenda

San Luis Obispo County Integrated Waste Management Authority

**BOARD MEETING AGENDA**

Wednesday, March 8, 2023

In-person Meeting:

1:30PM

LOCATION TBD



**Mission Statement:**

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

**IWMA BOARD MEMBERS:**

Jan Marx, President, City of San Luis Obispo,  
Robert Robert, Vice-President, City of Grover Beach  
Charles Bourbeau, Past-President, City of Atascadero  
James Guthrie, City of Arroyo Grande  
John Hamon, City of El Paso de Robles  
Laurel Barton, City of Morro Bay  
Scott Newton, City of Pismo Beach  
Robert Enns, Special Districts

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1. **Call to Order**  
Led by President Jan Marx.
2. **Roll Call**  
Taken by Clerk of the Board, Sasha Del Giorgio.
3. **Pledge of Allegiance**  
Led by President Jan Marx.

#### **Non-Agenda Public Comment Period**

##### **Presentations**

4. **Resolution No. 2023-03-01, Jeff Heller Recognition and Welcome Laurel Barton**  
Recommendation: Staff recommends that your Board approve Resolution No. 2023-03-01, recognizing Jeff Heller for services to the IWMA and welcoming Laurel Barton to the IWMA Board.
5. **Resolution No. 2023-03-02, Keith Storton Recognition and Welcome James Guthrie**  
Recommendation: Staff recommends that your Board approve Resolution No. 2023-03-02, recognizing Keith Storton for services to the IWMA and welcoming James Guthrie to the IWMA Board.
6. **Executive Directors Report**  
Led by Peter Cron.

#### **Consent Agenda Public Comment Period**

##### **Consent**

7. **Receive and File Executive Committee Minutes – December 2, 2022, and January 27, 2023**  
Recommendation: Staff recommends that your Board receive and file the following minutes of the Executive Committee:
  - December 2, 2022
  - January 27, 2023
8. **Review Board Minutes – January 11, 2023, and February 8, 2023**  
Recommendation: Staff recommends that your Board approve the following minutes of the IWMA Board:
  - January 11, 2023
  - February 8, 2023
9. **Receive and File Monthly Financial Reports**  
Recommendation: Staff recommends that your Board receive and file the attached monthly financial reports.



**10. Renewal of Agreement for Recyclist Program Tracker Compliance Software**

Recommendation: Staff recommends that the Board approve the agreement with Recyclist for the twelve-month period of March 2023, through February 2024 and give the IWMA Board President the authority to sign the agreement.

**Regular Agenda Public Comment Period**

**Regular Agenda**

**11. Proposal Selection for Waste and Recycling Education Programs**

Recommendation: Approve firm selection [TBD], authorize the Executive Director to negotiate a contract award on behalf of the IWMA Board, and authorize the Board President to sign and execute the contract.

**12. Consider Creation of Ad-Hoc Budget Committee and Select Members**

Recommendation: That your Board consider creating an Ad-Hoc Budget Committee and selecting members to participate pursuant to Section 2.8 of the IWMA Rules of Procedure.

**Adjournment**