

San Luis Obispo County Integrated Waste Management Authority

BOARD MEETING AGENDA

Wednesday, September 11, 2024, 1:30 PM

In-Person Meeting:

County of San Luis Obispo Government Center

Board of Supervisor Chambers

1055 Monterey Street, | San Luis Obispo, CA 93408



Mission Statement:

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

BOARD OF DIRECTORS:

Robert Robert, President, City of Grover Beach

James Guthrie, Vice President, City of Arroyo Grande

Jan Marx, Past President, City of San Luis Obispo

Charles Bourbeau, City of Atascadero

Jimmy Paulding, County of San Luis Obispo, District 4 Supervisor

John Hamon, City of El Paso de Robles

Laurel Barton, City of Morro Bay

Robert Enns, Special Districts

Scott Newton, City of Pismo Beach

Instructions For Written Public Comment:

Written Public Comment must be submitted by 9:00 AM the day of the meeting. Community members are encouraged to submit written public comment via email to Sasha Del Giorgio, Clerk of the Board, at sdelgiorgio@iwma.com. Agenda correspondence received by 9:00 AM on the meeting day will be posted on the [IWMA website](#) and become part of the official record of the Board Meeting. Community members may attend the meeting in person at the San Luis Obispo County Government Center, Board of Supervisor Chambers, 1055 Monterey Street, San Luis Obispo, CA 93408.

Americans with Disabilities Act Compliance:

In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all its services, programs, and activities. If you need special aid to participate in this meeting, please get in touch with Sasha Del Giorgio, Clerk of the Board, at least 72 hours before the meeting to enable the IWMA to make reasonable arrangements to ensure accessibility to the meeting. The IWMA Clerk of the Board can be reached at (805) 781-2192 and through email at sdelgiorgio@iwma.com.

- 1. Call To Order**
- 2. Roll Call**
- 3. Pledge Of Allegiance**

Non-Agenda Public Comment Period

PRESENTATIONS

- 4. Executive Director's Report**
Led by Peter Cron, Executive Director.
- 5. Residential Outreach Survey Report – Gigantic Ideas Studio**
Led by Ashley Kuder, Program Coordinator.

Consent Agenda Public Comment Period

CONSENT AGENDA

- 6. Executive Committee Minutes Receive and File – August 1, 2024** [Page 4](#)
Recommendation: Receive and file the August 1, 2024, Executive Committee Meeting Minutes.
- 7. Board Meeting Minutes Review – August 14, 2024** [Page 7](#)
Recommendation: Approve the August 14, 2024, Board Meeting Minutes.
- 8. Monthly Financial Reports** [Page 12](#)
Recommendation: Receive and file the attached monthly financial reports.

Regular Agenda Public Comment Period

REGULAR AGENDA

- 9. Technical Assistance Grant Application - City of Pismo Beach** [Page 21](#)
Recommendation: Authorize the Executive Director to award \$10,000 in grant funds to the City of Pismo Beach to purchase and install two water bottle filling stations at Spyglass Park and Memory Park to assist with the City of Pismo Beach's waste reduction efforts.
- 10. Legislative Platform Discussion** [Page 27](#)
Recommendation: Review and discuss legislative platform options that best meet the goals and objectives of the SLO County IWMA, and direct staff to adopt a policy reflecting the board's direction.

Closed Session Public Comment Period

CLOSED SESSION

The Board of Directors will recess into closed session pursuant to the Ralph M. Brown Act on the following item:

- 11. Conference with Real Property Negotiators**
Pursuant to Government Code section 54956.8: Conference with Real Property Negotiators regarding: APN 002-292-029, 555 Chorro Street, San Luis Obispo, CA 93401. Agency Representative: Peter Cron, Executive Director.

12. Board Member Communications

Provides board members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

ADJOURNMENT

2024 Upcoming Meetings and Events		
Board of Directors	October 9, 2024	November 13, 2024
Executive Committee	September 27, 2024	November 1, 2024

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Sasha Del Giorgio, Clerk of the Board
RE: Executive Committee Minutes Receive and File – August 1, 2024

BACKGROUND:

N/A

RECOMMENDATION:

Receive and file the August 1, 2024, Executive Committee Meeting Minutes.

FISCAL IMPACT:

N/A

ATTACHMENTS:

A. 08-01-24 EC Minutes



**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY**
Connecting the Community to Waste Solutions

Executive Committee Meeting Minutes

August 1, 2024, 10:00 AM
870 Osos Street, San Luis Obispo, CA. 93401

Executive Committee Members:

President, Robert Robert, City of Grover Beach
Vice President, James Guthrie, City of Arroyo Grande
Past President, Jan Marx, City of San Luis Obispo

1. Call To Order

President Robert called the Executive Committee to order on August 1, 2024, at 9:59 AM.

2. Roll Call

Committee Members Present: Guthrie, Marx, Robert
Committee Members Absent: None

3. Pledge Of Allegiance

Closed Session Public Comment Period

No public comment submitted.

Closed Session

4. Public Employment - Executive Director (§ 54957)

Time out: 10:01 a.m.
Time in: 10:36 a.m.

No reportable action.

Presentation

5. Executive Directors Report

Led by Executive Director, Peter Cron.

Consent Agenda Public Comment Period

No public comment submitted.

Consent Agenda

6. Approve Executive Committee Meeting Minutes – May 31, 2024

Recommendation: Approve the May 31, 2024, Executive Committee Meeting Minutes.

Motion By Past President Marx

Second By Vice President Guthrie

To approve Item 6.

Motion approved on the following roll call vote:

Ayes: Marx, Guthrie, Robert

Noes: None

CARRIED (3 to 0)

Regular Agenda Public Comment Period

No public comment submitted.

Regular Agenda

7. Board Meeting Agenda Draft Review – August 14, 2024

Recommendation: Review, discuss, and approve the draft August 14, 2024, IWMA Board Meeting Agenda, and provide staff direction as deemed appropriate.

Motion By Past President Marx

Second By Vice President Guthrie

To approve Item 7.

Motion approved on the following roll call vote:

Ayes: Marx, Guthrie, Robert

Noes: None

CARRIED (3 to 0)

8. Executive Committee Member Communications

No action.

Adjournment

11:10 AM

DocuSigned by:
Michael Williams
C94A5212290F4BE...

Michael Williams
San Luis Obispo County Integrated Waste Management Authority
Program Manager

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Sasha Del Giorgio, Clerk of the Board
RE: Board Meeting Minutes Review – August 14, 2024

BACKGROUND:

N/A

RECOMMENDATION:

Approve the August 14, 2024, Board Meeting Minutes.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- A. BOD DRAFT Minutes – August 14, 2024



Board of Directors Meeting Minutes

Wednesday, August 14, 2024, 2:00 P.M.
County of San Luis Obispo Government Center
Board of Supervisor Chambers
1055 Monterey Street, San Luis Obispo, CA, 93408

Board of Directors:

Robert Robert, President, City of Grover Beach
James Guthrie, Vice President, City of Arroyo Grande
Jan Marx, Past President, City of San Luis Obispo
Charles Bourbeau, City of Atascadero
Jimmy Paulding, County of San Luis Obispo, District 4 Supervisor
John Hamon, City of El Paso de Robles
Laurel Barton, City of Morro Bay
Robert Enns, Special Districts
Scott Newton, City of Pismo Beach

1. Call to Order

President Marx called the Board Meeting to order on August 14, 2024, at 1:31 P.M.

2. Roll Call

Board Members Present: Barton, Bourbeau, Enns, Guthrie, Hamon, Marx, Paulding,
President Robert
Absent: Newton

3. Pledge of Allegiance

Non-Agenda Public Comment Period

No public comment submitted.

Presentation

4. Executive Directors Report

Presented by Executive Director, Peter Cron.

Consent Agenda Public Comment Period

No public comment submitted.

Consent Agenda

5. Executive Committee Minutes Receive and File – May 31, 2024

Recommendation: Receive and file the May 31, 2024, Executive Committee Meeting Minutes.

6. Board Minutes Review – June 12, 2024

Recommendation: Approve the June 12, 2024, Board Meeting Minutes.

7. Monthly Financial Reports

Recommendation: Receive and file the attached monthly financial reports.

Item 7 was pulled for a separate discussion.

Motion by: Enns

Second by: Hamon

To approve Item 7.

Motion approved by a roll call vote.

Ayes: Enns, Hamon, Barton, Bourbeau, Guthrie, Marx, Paulding, Robert.

Noes: None

CARRIED (8-0)

8. Resolution 2024-08-01, Authorizing Signatures for Banking and Financial Services

Recommendation: Adopt Resolution 2024-08-01, updating the IWMA authorized signatories for banking and financial services.

9. Resolution 2024-08-02, Amended and Restated Conflict of Interest Code

Recommendation: Adopt Resolution 2024-08-02, amending and restating the IWMA Conflict of Interest Code.

Motion by: Hamon

Second by: Marx

To approve Items 5, 6, 8 & 9.

Motion approved by a unanimous voice vote:

Ayes: Hamon, Marx, Barton, Bourbeau, Enns, Guthrie, Paulding, Robert.

CARRIED (8-0)

Regular Agenda Public Comment Period

No public comment submitted.

Regular Agenda

10. Chicago Grade Transfer Station – NDFE

Recommendation: Review and discuss the addition of the Chicago Grade Transfer Station to the Non-Disposal Facility Element for the County of San Luis Obispo.

No action.

11. Hamlin Creative

Recommendation: Authorize the Board President to sign contract with Hamlin Creative for video creation and production of recycling and composting messaging consistent with our mission and goals.

The Board Members directed staff to prepare a Request for Proposal for Video Production Services and bring back the RFP to the Executive Committee for approval.

12. Presentation of Final Draft Audit for Fiscal Year 2022/2023

Recommendation: Review, discuss, and file the San Luis Obispo County Integrated Waste Management Authority final draft financial audit for FY 2022/2023.

No action.

13. Consideration of Approval of Compensation Increase for Unrepresented Employees

Recommendation: Consider approval of a 3.8% cost-of-living increase for unrepresented employees, and a 10% increase in the cafeteria plan contribution to keep pace with rising health insurance costs.

Motion by: Hamon

Second by: Paulding

To approve Items 13.

Motion approved by the following roll call vote:

Ayes: Hamon, Paulding, Barton, Bourbeau, Enns, Guthrie, Marx, Robert

Noes: None

CARRIED (8-0)

Closed Session Agenda Public Comment Period

No public comment submitted.

CLOSED SESSION

The Board will recess into closed session pursuant to the Ralph M. Brown Act on the following items:

14. Conference with Real Property Negotiators

Pursuant to Government Code section 54956.8: Conference with Real Property Negotiators
Regarding: APN 002-292-029, 555 Chorro Street, San Luis Obispo, CA 93401. Agency
Representative: Peter Cron, Executive Director.

Time Out: 2:45 PM

Readjourn to Open Session and Closed Session Report

Time In: 2:59 PM

No reportable action.

Board Member Communications

Adjournment: 3:01 PM

Sasha Del Giorgio, Clerk of the Board
San Luis Obispo County
Integrated Waste Management Authority

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Peter Cron, Executive Director
RE: Monthly Financial Reports

BACKGROUND:

Below are the final financial reports for June 2024 and the preliminary financial reports for July 2024. The attached presentation of revenues is structured upon cash inflows and outflows, providing the Board with a more comprehensive and transparent understanding of the financial position of our agency.

June 2024 - Final

- | | |
|---------------------------|--------------|
| • Revenue Received Report | \$318,958.31 |
| • Expenditure Report | \$175,034.93 |
| • Credit Card Report | \$9,066.16 |

July 2024 - Preliminary

- | | |
|---------------------------|----------------------------|
| • Revenue Received Report | \$ 458,981.77 ¹ |
| • Expenditure Report | \$ 367,147.79 |
| • Credit Card Report | \$ 4,063.67 |
-

RECOMMENDATION:

Receive and file the attached monthly financial reports.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- A. Final Revenue Report – June 2024
- B. Final Expense Report – June 2024
- C. Final Credit Card Report – June 2024
- D. Preliminary Revenue Report – July 2024
- E. Preliminary Expense Report – July 2024
- F. Preliminary Credit Card Report – July 2024

¹ Includes Landfill Tipping Fees collected for April 2024-June 2024

IWMA Revenue Received-Cash Basis
June 2024
FINAL

	Total
Income	
400 Non_Operation Revenue	
4150000 Interest Revenue	0.50
4200105 Grants	43,243.00
Total 400 Non_Operation Revenue	\$ 43,243.50
435 Operation Revenue	
4350200 CESQG Payment	1,359.90
4350820 Solid Waste Management Fee	288,733.71
4350825 Landfill Tipping Fee Surcharge	15,384.12
4350955 Retail Take Back Fees	6,239.50
Total 435 Operation Revenue	\$ 311,717.23
4550000 Other Revenue	181.23
Services	6,793.35
Unapplied Cash Payment Income	-42,977.00
Total Income	\$ 318,958.31

**San Luis Obispo County IWMA
Expense Report-Accrual Basis June 2024 FINAL**

Purchase order date	Vendor name	Brief Description	Amount
06/01/2024	San Luis Garbage Company	Utilities - Trash Service	\$ 43.69
06/01/2024	Astound Business Solutions	Office Telephone Services	\$ 295.78
06/01/2024	Richetti Water Solutions	Reverse Osmosis System	\$ 19.95
06/01/2024	CPSC	HD 37 Grant	\$ 1,603.00
06/01/2024	Rainscape	Landscape Services	\$ 125.00
06/01/2024	CPSC	HD 37 Grant	\$ 2,300.41
		Chamber of Commerce	
06/01/2024	Morro Bay Chamber of Commerce	Membership	\$ 295.00
		Chamber of Commerce	
06/01/2024	Morro Bay Chamber of Commerce	Membership	\$ 295.00
06/02/2024	Amazon Capital Services Inc.	Office Supplies	\$ 103.30
06/02/2024	Amazon Capital Services Inc.	Office Supplies Compost	\$ 216.15
06/03/2024	Gaspar Soilbuilders LLC	Rebate Program	\$ 5,194.40
06/03/2024	Mid-Coast Fire	HHW Fire System Maintenance	\$ 275.01
06/03/2024	Cold Canyon Landfill SLO	E-Waste Collection	\$ 2,000.00
06/04/2024	Central Coast Landscape Products	Compost Rebate Program	\$ 2,051.00
06/04/2024	Mission Linen and Uniform Service	Janitorial Services	\$ 23.75
06/04/2024	Pacific Waste Services	E-Waste Collection	\$ 2,000.00
06/04/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 1,367.40
06/04/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 4,484.45
06/04/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 3,286.75
06/04/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 1,038.00
06/04/2024	Nationwide Retirement PEHP	EE Retirement - PEHP	\$ 140.03
06/04/2024	Nationwide Retirement PEHP	EE Retirement - PEHP	\$ 459.24
06/04/2024	Charter Communications/Spectrum	Utilities - Internet	\$ 129.99
06/05/2024	SDRMA	EE Benefits	\$ 10,079.42
06/05/2024	SDRMA	EE Benefits	\$ 5,251.16
06/06/2024	AGP Video	Board Meeting Video Recording	\$ 700.00
06/06/2024	Ruffoni Services Inc.	Repair Services	\$ 107.00
06/07/2024	Crisp Imaging	Courier Services	\$ 80.97
06/07/2024	ASAP Reprographics	Copy/Print Services	\$ 94.09
06/10/2024	Science Discovery	Outreach and Education	\$ 5,691.00
06/10/2024	Science Discovery	Outreach and Education	\$ 1,175.85
06/10/2024	Science Discovery	Outreach and Education	\$ 16,995.53
06/11/2024	Hart Impressions	Business Cards	\$ 153.34
06/11/2024	Hart Impressions	Business Cards	\$ 65.25
06/12/2024	Atlas Performance Industries, Inc.	HHW E-Waste Storage	
		Containers	\$ 130.00
06/12/2024	Atlas Performance Industries, Inc.	HHW E-Waste Storage	
		Containers	\$ 130.00
06/14/2024	Mid-Coast Fire	HHW Fire System Maintenance	\$ 1,292.93
06/14/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 200.00
06/14/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 633.82
06/14/2024	Nationwide Retirement PEHP	EE Retirement - PEHP	\$ 64.91
06/15/2024	Integrity Systems	Office Security Monitoring	\$ 105.00
06/15/2024	City of San Luis Obispo - Water	Utilities - Water	\$ 71.04
06/18/2024	Nationwide Retirement PEHP	EE Retirement - PEHP	\$ 140.03
06/18/2024	Nationwide Retirement PEHP	EE Retirement - PEHP	\$ 386.27
06/18/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 1,367.40
06/18/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 3,771.89
06/18/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 3,086.74
06/18/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 1,038.00
06/18/2024	Mid-Coast Fire	HHW Fire System Maintenance	\$ 300.03
06/18/2024	Mission Linen and Uniform Service	Janitorial Services	\$ 23.75

**San Luis Obispo County IWMA
Expense Report-Accrual Basis June 2024 FINAL**

06/19/2024	Adamski Moroski Madden Cumberland & Green	Legal Services	\$ 6,792.50
06/20/2024	Executive Janitorial	Janitorial Services	\$ 295.00
		Chamber of Commerce	
06/21/2024	South County Chamber of Commerce	Membership	\$ 329.00
06/22/2024	Chicago Grade Landfill & Recycling	E-Waste Collection	\$ 2,000.00
06/23/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
06/23/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
06/23/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
06/23/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
06/23/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
06/26/2024	UBEO West LLC	Copier Rental & Service	\$ 615.12
06/26/2024	Charter Communications/Spectrum	Utilities - Internet	\$ 44.99
06/27/2024	Amazon Capital Services Inc.	Office Supplies	\$ 148.88
06/28/2024	GEO Plastics	Reusable Oil Containers	\$ 1,765.20
06/30/2024	Alexa Heter	Controller Services	\$ 2,000.00
	Jun-24 Credit Card Charges		\$ 9,066.16
	Jun-24 Wages & Benefits		\$ 59,369.39
	Jun-24 Paychex Charges		\$ 1,129.00
	Jun-24 QB Processing Charges		\$ 48.13
	Jun-24 City of SLO Technical Assistance Grant Awart		\$ 10,000.00
	Jun-24 Gusto Verification Fee Return		\$ 0.14
TOTAL EXPENSES			\$ 175,034.93

**San Luis Obispo County IWMA Credit Card Expense Report
June 2024**

Date	Name	Memo/Description	Category	Amount
06/01/2024	Webstaurant	Order 96373439	5050290 Services and Supplies:Other Minor Equipment	5,018.38
06/01/2024	Discount Plastic Bags And Packaging LLC	Curbside Oil Pickup	5050290 Services and Supplies:Other Minor Equipment	3,011.80
06/01/2024	USPS	Stamps	5050335 Services and Supplies:Postage	136.00
06/01/2024	Best Buy		5050280 Services and Supplies:Office Supply Expenses	54.36
06/01/2024	Mailchimp		5050070 Services and Supplies:Computer Software	20.00
06/01/2024	Trophy Hunters		5050280 Services and Supplies:Office Supply Expenses	13.01
06/03/2024	Webstaurant		5050290 Services and Supplies:Other Minor Equipment	107.66
06/03/2024	Real World Training		5050070 Services and Supplies:Computer Software	29.95
06/12/2024	USPS	Stamps	5050335 Services and Supplies:Postage	136.00
06/14/2024	Microsoft		5050070 Services and Supplies:Computer Software	513.00
06/14/2024	Microsoft		5050070 Services and Supplies:Computer Software	6.00
06/25/2024	Mailchimp		5050070 Services and Supplies:Computer Software	20.00
TOTAL CREDIT CARD CHARGES				\$ 9,066.16

**IWMA Revenue Received-Cash Basis
July 2024
PRELIMINARY**

	Total
Income	
400 Non_Operation Revenue	
4150000 Interest Revenue	0.56
Total 400 Non_Operation Revenue	\$ 0.56
435 Operation Revenue	
4350200 CESQG Payment	2,363.50
4350820 Solid Waste Management Fee	305,516.01
4350825 Landfill Tipping Fee Surcharge	146,407.75
4350955 Retail Take Back Fees	4,154.00
Total 435 Operation Revenue	\$ 458,441.26
Services	805.95
Unapplied Cash Payment Income	-266.00
Total Income	\$ 458,981.77

**San Luis Obispo County IWMA
Expense Report-Accrual Basis July 2024
PRELIMINARY**

Purchase order date	Vendor name	Brief Description	Amount
07/01/2024	Mountaineer IT Inc	IT Services	\$ 1,431.23
07/01/2024	Vintage Properties	Office Space Rent/Lease	\$ 1,890.00
07/01/2024	San Luis Garbage Company	Utilities - Trash Service	\$ 43.69
07/01/2024	Rainscape	Landscape Services	\$ 125.00
07/01/2024	San Luis Obispo Chamber of Commerce	Chamber of Commerce Membership	\$ 399.00
07/01/2024	Gaspar Soilbuilders LLC	Compost Rebate Program	\$ 6,093.60
07/01/2024	Cold Canyon Landfill SLO	E-Waste Collection	\$ 2,000.00
07/01/2024	Andrea Biniskiewicz	Social Media Management	\$ 2,560.00
07/01/2024	Astound Business Solutions	Office Telephone Services	\$ 295.78
07/01/2024	Richetti Water Solutions	Reverse Osmosis System	\$ 19.95
07/01/2024	Central Paper Supply	Used Oil Containers	\$ 975.00
07/02/2024	Nationwide Retirement PEHP	EE Retirement - PEHP EE	\$ 365.69
07/02/2024	Nationwide Retirement PEHP	Retirement - PEHP EE	\$ 140.03
07/02/2024	Nationwide Financial Private Sector Retirement (401A)	Retirement - 401A EE	\$ 3,570.99
07/02/2024	Nationwide Retirement Solutions Standard 457	Retirement - 457	\$ 3,086.74
07/02/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 1,367.40
07/02/2024	Mid-Coast Fire	HHW Fire System Maintenance	\$ 351.66
07/02/2024	Pacific Waste Services	E-Waste Collection	\$ 2,000.00
07/02/2024	Mission Linen and Uniform Service	Janitorial Services	\$ 23.75
07/02/2024	AGP Video	Board Meeting Video Recording	\$ 700.00
07/02/2024	Streamline	Web Site Hosting	\$ 2,988.00
07/02/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 1,038.00
07/04/2024	DocuSign		\$ 5,468.00
07/04/2024	Charter Communications/Spectrum	Utilities - Internet	\$ 129.99
07/05/2024	SDRMA	EE Benefits	\$ 7,270.82
07/05/2024	Science Discovery	Outreach and Education	\$ 804.43
07/05/2024	Science Discovery	Outreach and Education	\$ 22,305.75
07/05/2024	Science Discovery	Outreach and Education	\$ 660.00
07/09/2024	Sure Close Inc		\$ 14,900.00
07/09/2024	Los Osos / Baywood Chamber of Commerce	Chamber of Commerce Membership	\$ 250.00
07/09/2024	Atlas Performance Industries, Inc.	HHW E-Waste Storage Containers	\$ 130.00
07/10/2024	First American Title Company		\$ 20,000.00
07/10/2024	CA Secretary of State		\$ 6.00
07/10/2024	Atlas Performance Industries, Inc.	HHW E-Waste Storage Containers	\$ 130.00
07/11/2024	Alianza	E-Waste Collection	\$ 6,519.10
07/12/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 983.35
07/12/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 550.00

**San Luis Obispo County IWMA
Expense Report-Accrual Basis July 2024
PRELIMINARY**

Purchase order date	Vendor name	Brief Description	Amount
07/12/2024	Paso Robles Waste Disposal	Curbside Oil Pickup	\$ 1,500.00
07/15/2024	Adamski Moroski Madden Cumberland & Green	Legal Services	\$ 8,084.07
07/15/2024	City of San Luis Obispo - Water	Utilities - Water	\$ 52.65
07/16/2024	SoCalGas	Utilities - Gas	\$ 17.14
07/16/2024	Mission Linen and Uniform Service	Janitorial Services	\$ 23.75
07/18/2024	San Miguel Garbage Co		\$ 1,000.00
07/19/2024	Nationwide Financial Private Sector Retirement (401A)	EE Retirement - 401A	\$ 3,131.28
07/19/2024	Nationwide Financial Private Sector Retirement (401A)	ED Retirement - 401A	\$ 1,367.40
07/19/2024	Nationwide Retirement Solutions Standard 457	EE Retirement - 457	\$ 2,536.74
07/19/2024	Nationwide Retirement PEHP	Nationwide PEHP Staff	\$ 320.67
07/19/2024	Nationwide Retirement PEHP	Nationwide PEHP ED	\$ 140.03
07/19/2024	Nationwide Retirement Solutions Standard 457	Nationwide 457 ED	\$ 1,038.00
07/21/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
07/21/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
07/21/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
07/21/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
07/21/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
7/21/2024	Marborg Industries	HHW Restroom Rental	\$ 109.74
07/22/2024	Executive Janitorial	Janitorial Services	\$ 295.00
07/25/2024	B&T Construction	Construction	\$ 4,460.00
07/26/2024	Charter Communications/Spectrum	Utilities - Internet	\$ 44.99
07/28/2024	Brown Armstrong Accountancy Corp	Audit Assistance	\$ 2,000.00
07/29/2024	SDRMA	Property Liability 2024-2025	\$ 45,486.74
07/30/2024	Mission Linen and Uniform Service	Janitorial Services	\$ 23.75
07/31/2024	Alexa Heter	Controller Services	\$ 2,000.00
07/31/2024	Chicago Grade Landfill & Recycling	E-Waste Collection	\$ 2,000.00
07/31/2024	Gaspar Soilbuilders LLC	Compost Rebate Program	\$ 6,725.30
07/31/2024	San Miguel Roll-Off Co., Inc.	Compost Rebate Program	\$ 637.80
07/31/2024	Science Discovery	Outreach and Education	\$ 42,964.00
07/31/2024	Science Discovery	Outreach and Education	\$ 217.00
07/31/2024	Science Discovery	Outreach and Education	\$ 480.50
07/31/2024	Andrea Biniskiewicz	Social Media Management	\$ 2,560.00
07/31/2024	Clean Earth Environmental		\$ 67,634.00
	Jul-24 Credit Card Charges		\$ 4,063.67
	Jul-24 Wages & Benefits less stated above		\$ 53,298.48
	Jul-24 Payroll Processing Charges		\$ 727.70
	Jul-24 QB Credit Card Processing Charges		85.74
TOTAL EXPENSES			\$ 367,147.79

**San Luis Obispo County IWMA Credit Card Expense Report
July 2024**

Date	Name	Memo/Description	Category	Amount
07/01/2024	ASAP Reprographics	23/24 OPP Grant Used Oil Cycle 14	5050290 Services and Supplies:Other Minor Equipment	529.82
07/01/2024	USPS	Stamps	5050335 Services and Supplies:Postage	136.00
07/01/2024	Facebook		5050015 Services and Supplies:Advertising	35.00
07/04/2024	Webstaurant		5050255 Services and Supplies:Memberships	107.66
07/04/2024	Facebook		5050015 Services and Supplies:Advertising	35.00
			5050070 Services and Supplies:Computer	
07/04/2024	Real World Training		Software	29.95
07/06/2024	Facebook		5050015 Services and Supplies:Advertising	35.00
07/06/2024	Facebook		5050015 Services and Supplies:Advertising	11.74
07/06/2024	Facebook		5050015 Services and Supplies:Advertising	3.15
07/10/2024	Intuit	QuickBooks Online - Annual	Software	2,160.00
07/10/2024	USPS	Stamps	5050335 Services and Supplies:Postage	68.00
07/12/2024	USPS	Stamps	5050335 Services and Supplies:Postage	136.00
		22/23 Cycle 4 SB 1383 Local	5050340 Services and Supplies:Contracted	
07/12/2024	Zazzle	Assistance Grant Program	Services	25.47
			5050070 Services and Supplies:Computer	
07/14/2024	Microsoft		Software	513.00
			5050070 Services and Supplies:Computer	
07/14/2024	Microsoft		Software	6.00
07/16/2024	USPS	Certified Mail	5050335 Services and Supplies:Postage	32.76
07/17/2024	USPS	Certified Mail	5050335 Services and Supplies:Postage	11.54
	Zoom Video Communications		5050070 Services and Supplies:Computer	
07/21/2024	Settlement Administration	Zoom - Annual	Software	167.58
			5050070 Services and Supplies:Computer	
07/24/2024	Mailchimp		Software	20.00
TOTAL CREDIT CARD CHARGES				\$ 4,063.67

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Peter Cron, Executive Director
RE: Technical Assistance Grant Application – City of Pismo Beach

BACKGROUND:

The San Luis Obispo County Integrated Waste Management Authority (IWMA) has established a Technical Assistance Grant (TAG) Program. The TAGs can be awarded to businesses, government agencies, nonprofit groups, and institutions that want to promote, start, and/or expand waste reduction and landfill diversion efforts.

The TAG Program is designed to empower local groups/change agents to develop community-based strategies for the prevention, separation, diversion, recycling, and composting of material. Applicants typically act as a catalyst for reducing waste, promoting zero-waste strategies, and demonstrating circular economy practices to eliminate waste and maximize material resources. Applicants should increase community awareness about the negative health effects of improper waste disposal and promote best management practices/alternatives.

On July 30, 2024, the IWMA received a TAG application from the City of Pismo Beach with the following project description:

The City of Pismo Beach is looking to reduce the use and disposal of plastic beverage containers, specifically plastic water bottles by installing water bottle filling stations. The City has identified two highly trafficked public parks which could benefit from upgraded water fountains. The two parks are Spyglass Park and Memory Park.

As an ongoing effort to support community groups working to further the goals of the IWMA, the agency continues to administer and budget for Technical Assistance Grants.

RECOMMENDATION:

Authorize the Executive Director to award \$10,000 in grant funds to the City of Pismo Beach to purchase and install two water bottle filling stations at Spyglass Park and Memory Park to assist with the City of Pismo Beach's waste reduction efforts.

FISCAL IMPACT:

\$10,000.00

ATTACHMENTS:

- A. 2024 TAG Application – City of Pismo Beach



TECHNICAL ASSISTANCE GRANT (TAG) APPLICATION


Applicant Information

Organization:			
Applicant Name		First:	Last:
Applicant Physical Address		Street:	
City:		State:	Zip Code:
Applicant Mailing Address		Street:	
City:		State:	Zip Code:
Primary Contact Name		First:	Last:
Title			
Work Phone:		Cell Phone:	
Email:		Total TAG Funding Requested:	

Brief Project Description (1-3 sentences)

Certification:

I declare, under the penalty of perjury, that all information submitted for the San Luis Obispo County Integrated Waste Management Authority's (IWMAs) consideration for allocation of grant funds is true and accurate to the best of my knowledge and belief: ***If applicant is not Officer/Principal, have form signed before returning to IWMA.***

Company Officer or Principal Name		First:	Last:
Title:		Phone:	
Email:			
Signature			

TECHNICAL ASSISTANCE GRANT (TAG) APPLICATION QUESTIONS

Please provide the following information in the order requested. Additionally, limit your response to no more than (3) three pages.

Applicant Name	First:	Last:
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1. Provide a description of the project including project goals.

2. Describe how the grant money will be used to purchase, lease, or rent equipment or pay for services/supplies needed to start and/or expand landfill diversion or source reduction efforts.

Applicant Name	First:	Last:
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3. Provide an itemized projected budget (revenues and costs) for the next (3) three years. Included the project's proposed in-kind contribution. In-kind contributions can be any services or equipment being provided by the applicant such as time, matching funding, etc.

4. Describe how your program will reduce waste, divert waste, and/or conserve landfill space. Also, describe how you will track/measure project milestones in order to meet intended goals.

Applicant Name	First:	Last:
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5. How does this project provide new or expanded landfill diversion and/or source reduction opportunities for San Luis Obispo County?

6. What resources and expertise do you have to complete this project?

Note: In addition to responding to the above (6) six items, applicants may provide up to (10) ten pages of supplemental information such as brochures, equipment flyers, etc. Print application and submit the complete packet by US Postal Service. Applications must be date stamped by the application deadline.

TO: San Luis Obispo County Integrated Waste Management Authority

FROM: Peter Cron, Executive Director

RE: Legislative Platform Discussion

BACKGROUND:

A Legislative Action Policy is an administrative guide to advocacy actions in support of an agency's approved legislative platform. A legislative platform is a tool used to support or oppose various state and federal legislation. The platform promotes and preserves the agency's interest in developing legislation.

The Role of the IWMA

The IWMA is a waste management Joint Powers Authority created to benefit its member agencies by achieving compliance with state mandates and providing economies of scale. The agency was formed through the State of California as a stand-alone organization representing the 20 government agencies of San Luis Obispo County. IWMA Board members are assigned through their respective jurisdictional councils, and many have already voted to adopt a legislative action platform maintained by their jurisdictions.

According to the 2nd Restated Joint Powers Agreement, Section 7 states:

The Authority's power to adopt, impose, implement, and/or comply with regulations and ordinances is expressly limited to state-mandated legislation and regulations related to solid waste, recycling, organics waste and waste diversion.

This Expressed Limitation of Powers has been adopted as a guardrail to keep the agency focused on the mission of assisting its member jurisdictions in compliance with state mandates. The agency does not currently provide political support or opposition to developing bills, but rather acts as a technical expert and provides feedback to the State when developing regulations for an approved bill.

The IWMA has seven full time staff positions to fulfill its mission of compliance, none of which function as legislative analysts. The IWMA does not currently provide political support or opposition to developing bills, but rather acts as a technical expert and provides feedback to the State when developing regulations for an approved bill.

IWMA staff has identified three potential paths to addressing legislative action:

- 1) Continue as-is. The agency would continue to not provide political support or opposition to developing bills, but rather act as a technical expert and provide feedback to the State when developing regulations for an approved bill.

- 2) Leverage membership with legislative analyst groups that align with the IWMA's mission and goals. The ESJPA is a potential candidate for membership.
- 3) Adopt an independent legislative action platform.

The Rural Counties Environmental Services Joint Powers Authority

The Rural Counties' Environmental Services Joint Powers Authority (ESJPA) is a 26-member county service organization that leads solid waste regulatory and legislative policies on behalf of California's rural counties.

Established in 1993, ESJPA works with its membership to advocate in response to new and costly State and federal mandates and policies regulating solid waste management programs. ESJPA represents the rural county perspective on various policy and issue areas, including those that impact solid waste facilities, reuse, recycling, disposal, and extended producer responsibilities. ESJPA continues to work with the California Legislature to ensure the best outcomes for rural county jurisdictions while maintaining their commitment to sustainably managed residential and commercial wastes.

The ESJPA supports legislation in protection of rural counties. Issuing legislative letters of support and opposition in alignment with their analyses could mitigate potential risks of misrepresenting the County as a whole meanwhile enabling the agency to provide letters of support.

RECOMMENDATION:

Review and discuss legislative platform options that best meet the goals and objectives of the SLO County IWMA, and direct staff to adopt a policy reflecting the board's direction.

FISCAL IMPACT:

N/A

ATTACHMENTS:

None.