



San Luis Obispo County Integrated Waste Management Authority

**EXECUTIVE COMMITTEE MEETING AGENDA**

Thursday, February 27, 2025, 10:00 AM

In-Person Meeting:

555 Chorro Street, Suite D-2, San Luis Obispo, CA, 93405

**Mission Statement:**

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

**EXECUTIVE COMMITTEE MEMBERS:**

President, Robert Robert, City of Grover Beach

Vice President, James Guthrie, City of Arroyo Grande

Past President, Jan Marx, City of San Luis Obispo

**Instructions For Written Public Comment:**

Written Public Comment must be submitted by 9:00 AM the day before the meeting. Community members are encouraged to submit written public comment via email to Andrea Biniskiewicz, Clerk of the Board, at [abiniskiewicz@iwma.com](mailto:abiniskiewicz@iwma.com). Agenda correspondence received by 9:00 AM on the day before the meeting day will be posted on the [IWMA website](#) and become part of the official record of the Executive Committee Meeting. Community members may attend the meeting in person at the San Luis Obispo County Integrated Waste Management Authority Office, 555 Chorro Street, Suite D-2, San Luis Obispo, CA 93405.

**Americans with Disabilities Act Compliance:**

In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all its services, programs, and activities. If you need special aid to participate in this meeting, please get in touch with Andrea Biniskiewicz, Clerk of the Board, at least 72 hours before the meeting to enable the IWMA to make reasonable arrangements to ensure accessibility to the meeting. The IWMA Clerk of the Board can be reached at (805) 781-2191 and through email at [abiniskiewicz@iwma.com](mailto:abiniskiewicz@iwma.com).

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance

**Non-Agenda Public Comment Period**

**PRESENTATION**

4. Executive Director's Report  
Led by Peter Cron, Executive Director.

**Consent Agenda Public Comment Period**

**CONSENT AGENDA**

**5. Executive Committee Meeting Minutes Review – January 23, 2025 [Page 3](#)**

Recommendation: Approve the January 23, 2025, Executive Committee Meeting Minutes.

**Regular Agenda Public Comment Period**

**REGULAR AGENDA**

**6. Board Meeting Agenda Draft Review – March 12, 2025 [Page 7](#)**

Recommendation: Review, discuss, and approve the draft March 12, 2025, IWMA Board Meeting Agenda.

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**7. Executive Committee Member Communications**

Provides Executive Committee members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

**ADJOURNMENT**

| 2025 Upcoming Meetings and Events |                |              |
|-----------------------------------|----------------|--------------|
| <b>Board of Directors</b>         | March 12, 2025 | May 14, 2025 |
| <b>Executive Committee</b>        | May 01, 2025   | May 29, 2025 |

**TO:** San Luis Obispo County Integrated Waste Management Authority  
**FROM:** Andrea Biniskiewicz, Clerk of the Board  
**RE:** Executive Committee Meeting Minutes Review – January 23, 2025

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**BACKGROUND:**

N/A

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**RECOMMENDATION:**

Approve the January 23, 2025, Executive Committee Meeting Minutes.

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**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

- A. 2025-01-23 EC Minutes



**SAN LUIS OBISPO COUNTY**  
**INTEGRATED WASTE MANAGEMENT AUTHORITY**  
*Connecting the Community to Waste Solutions*

**Executive Committee Meeting Minutes**

January 23, 2025, 10:00 AM  
870 Osos Street, San Luis Obispo, CA 93401

**Executive Committee Members**

President, Robert Robert, City of Grover Beach  
Vice President, James Guthrie, City of Arroyo Grande  
Past President, Jan Marx, City of San Luis Obispo

**1. Call To Order**

President Robert called the Executive Committee to order on January 23, 2025, at 10:00am.

**2. Roll Call**

Committee Members Present: Guthrie, Marx, Robert  
Committee Members Absent: None

**3. Pledge Of Allegiance**

**Non-Agenda Public Comment Period**

No Public Comment Submitted.

**PRESENTATION**

**4. Executive Director's Report**

Led by Peter Cron, Executive Director.

**Consent Agenda Public Comment Period**

No Public Comment Submitted.

**CONSENT AGENDA**

**5. Executive Committee Meeting Minutes Review – December 12, 2024**

Recommendation: Approve the December 12, 2024, Executive Committee Meeting Minutes.

**Motion By Marx**

**Second By Guthrie**

To approve Item 5.

*Motion approved on the following roll call vote:*

Ayes: Marx, Guthrie, Robert

Noes: None

**CARRIED (3-0)**

**Regular Agenda Public Comment Period**

No Public Comment Submitted.

**REGULAR AGENDA**

**6. Board Meeting Agenda Draft Review – February 13, 2025**

Recommendation: Review, discuss, and approve the draft February 13, 2025, IWMA Board Meeting Agenda.

To approve Item 6 as amended with the following changes:

- Include:
  - Item 6 - Revise upcoming dates as follows: February 27, 2025, and May 1, 2025, Executive Committee Meeting.

**Motion By** Guthrie  
**Second By** Marx

*Motion approved on the following roll call vote:*

Ayes: Guthrie, Marx, Robert

Noes: None

**CARRIED (3-0)**

**7. Request for Proposal for Executive Director Recruitment Firm**

Recommendation: 1) Approve the Request for Proposal for Executive Recruitment Firm and 2) grant the Executive Director authority to release the RFP, review and rank proposals to bring back to the IWMA Board of Directors for final selection and contract award.

**Motion By** Guthrie  
**Second By** Marx

To approve Item 7 as amended with the following changes:

- Item 7 – Revise Request for Proposal dates as follows: January 23, January 31, February 7, February 10, February 13, February 18, February 20.

*Motion approved on the following roll call vote:*

Ayes: Guthrie, Marx, Robert

Noes: None

**CARRIED (3-0)**

**8. Board Member Orientation Packet**

Recommendation: Review and discuss the 2025 Board Member Orientation Packet.

No action.

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**9. Executive Committee Member Communications**

Provides Executive Committee members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

**ADJOURNMENT**

**10:20am**

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Andrea Biniskiewicz, Clerk of the Board  
San Luis Obispo County Integrated Waste Management Authority

**TO:** San Luis Obispo County Integrated Waste Management Authority  
**FROM:** Andrea Biniskiewicz, Clerk of the Board  
**RE:** Board Meeting Agenda Draft Review – March 12, 2025

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**BACKGROUND:**

N/A

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**RECOMMENDATION:**

Review, discuss, and approve the draft March 12, 2025, IWMA Board Meeting Agenda.

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**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

- A. 3-12-25 BOD DRAFT Agenda Cover Sheet

## Item 6, Attachment A

San Luis Obispo County Integrated Waste Management Authority  
**BOARD MEETING AGENDA**

Wednesday, March 12, 2025, 1:30 PM

In-Person Meeting:

County of San Luis Obispo Government Center

Board of Supervisor Chambers

1055 Monterey Street, | San Luis Obispo, CA 93408



**Mission Statement:**

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

**BOARD OF DIRECTORS:**

Robert Robert, President, City of Grover Beach

James Guthrie, Vice President, City of Arroyo Grande

Jan Marx, Past President, City of San Luis Obispo

Charles Bourbeau, City of Atascadero

Jimmy Paulding, County of San Luis Obispo, District 4 Supervisor

John Hamon, City of El Paso de Robles

Cyndee Edwards, City of Morro Bay

Robert Enns, Special Districts

Scott Newton, City of Pismo Beach

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Andrea Biniskiewicz, Clerk of the Board, at [abiniskiewicz@iwma.com](mailto:abiniskiewicz@iwma.com). Agenda

correspondence received by 9:00 AM on the meeting day will be posted on the [IWMA website](#)

and become part of the official record of the Board Meeting. Community members may attend the meeting in person at the San Luis Obispo County Government Center, Board of Supervisor Chambers, 1055 Monterey Street, San Luis Obispo, CA 93408.

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1. **Call To Order**
2. **Roll Call**
3. **Pledge of Allegiance**



## **Non-Agenda Public Comment Period**

### **PRESENTATIONS**

#### **4. Executive Director's Report**

Led by Peter Cron, Executive Director.

## **Consent Agenda Public Comment Period**

### **CONSENT AGENDA**

#### **5. Executive Committee Meeting Minutes Receive and File – December 12, 2024, and January 23, 2025**

Recommendation: Receive and file the following minutes of the Executive Committee:

- December 12, 2024
- January 23, 2025

#### **6. Board Meeting Minutes Review – January 8, 2025, February 4, 2025, and February 13, 2025.**

Recommendation: Approve the following minutes of the IWMA Board:

- January 8, 2025 – Regular Meeting
- February 4, 2025 – Special Meeting
- February 13, 2025 – Regular Meeting

#### **7. Monthly Financial Reports**

Recommendation: Receive and file the attached monthly financial reports.

## **Regular Agenda Public Comment Period**

### **REGULAR AGENDA**

#### **8. Technical Assistance Grant Application: Mr. Turtle**

Recommendation: Authorize the Executive Director to award \$10,000 in grant funds to Mr. Turtle to build 10 new refill stations for cleaning products across San Luis Obispo County, and foster source reduction in the waste stream.

#### **9. Technical Assistance Grant Application: Cayucos Sanitary District**

Recommendation: Authorize the Executive Director to award \$10,000 in grant funds to Cayucos Sanitary District to facilitate the definition between landfill and recycling streams by providing large, clearly marked recycling containers.

#### **10. Creation of an Ad-Hoc Budget Committee**

Recommendation: Create an Ad-Hoc Budget Committee and select members to participate pursuant to section 2 of the IWMA Rules of Procedure.

**11. Welcoming Director Cyndee Edwards, and Resolution No. 2025-03-01, Recognition of Director Laurel Barton.**

Recommendation: Approve Resolution No. 2025-03-01, Recognizing Director Laurel Barton for her service to the IWMA, and welcome Director Cyndee Edwards to the Board.

**Closed Session Public Comment Period**

**CLOSED SESSION**

The Board of Directors will recess into closed session pursuant to the Ralph M. Brown Act on the following item:

**12. Public Employment – Executive Director**

Recommendation: Pursuant to Government Code § 54957 -- Title: Executive Director.

**Readjourn to Open Session and Closed Session Report**

**13. Board Member Communications**

Provides board members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

**ADJOURNMENT**

| 2025 Upcoming Meetings and Events |                   |                    |
|-----------------------------------|-------------------|--------------------|
| <b>Board of Directors</b>         | Wednesday, May 14 | Wednesday, June 11 |
| <b>Executive Committee</b>        | Thursday, May 1   | Thursday, May 29   |