

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY  
BOARD MEETING**

**MINUTES OF JANUARY 9, 2019**

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**1. Call to Order and Roll Call. 1:30 p.m.**

**Board Members Present:**

Debbie Arnold, San Luis Obispo County Supervisor  
Sheila Blake, City of Pismo Beach (arrived at 1:38 p.m.)  
Keith Storton, City of Arroyo Grande  
Lynn Compton, San Luis Obispo County Supervisor  
Robert Enns, Vice President, Authorized Districts  
Bruce Gibson, San Luis Obispo County Supervisor  
Aaron Gomez, City of San Luis Obispo  
John Hamon, City of Paso Robles  
Jeff Heller, City of Morro Bay  
Adam Hill, San Luis Obispo County Supervisor  
Jeff Lee, President, City of Grover Beach  
Charles Bourbeau, City of Atascadero  
John Peschong, San Luis Obispo County Supervisor (arrived 2:01 p.m.)

**Board Members Absent:**

Robert "Red" Davis, City of Morro Bay

**Staff Members Present:**

Mike Giancola, Interim Manager  
Patti Toews, IWMA Program Director  
Jeffrey Minnery, IWMA Counsel  
Jennifer Blackburn, Interim Board Secretary  
Amanda Barber, Operations Support Specialist

**2. PUBLIC COMMENT**

Stew Jenkins, Debbie Peterson, Patricia Price, and Jeff Heller addressed the Board.

**3. Manager's Report –**

- **Reserves-** Board brought up-to-date on the IWMA reserves.
- **Board Directives** – Interim Manager reviewed Board Directives.
- **Budget to Actual Expense-** Interim Manager reviewed report and Board discussed.
- **Credit Cards Usage Report-** Interim Manager discussed Credit Card Usage Report.
- **IWMA Contractual Obligations** – Briefly discussed.
- **Fixed Asset Report** – Interim Manager stated that Staff are still in the process of conducting a complete inventory of assets.
- **Annual Audit-** Interim Manager stated that the Annual Audit is proceeding. Staff are supplying all documentation.

### CONSENT CALENDAR

4. **Minutes of the November 14, 2018 IWMA Board Meeting** – Recommend Approval

**Board Member John Hamon made a motion to approve Consent Calendar item 4. Seconded by Board Member Hill.**

**AYES:** Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, and Hill  
**NOES:** None  
**ABSTAIN:** Heller, Lee, and Storton  
**ABSENT:** Davis, Peschong

5. **Minutes of the December 5, 2018 IWMA Special Board Meeting** – Recommend Approval

**Board Member John Hamon made a motion to approve Consent Calendar item 5. Seconded by Board Member Hill.**

**AYES:** Arnold, Blake, Bourbeau, Enns, Gibson, Gomez, Hamon, Hill, and Lee  
**NOES:** None  
**ABSTAIN:** Compton, Heller, and Storton  
**ABSENT:** Davis, Peschong

6. **Minutes of the October 31, 2018 Executive Committee Meeting** – Receive and file.

**Board Member John Hamon made a motion to receive and file Consent Calendar item 6. Seconded by Board Member Hill.**

**AYES:** Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, Hill, and Lee  
**NOES:** None  
**ABSTAIN:** Heller, and Storton  
**ABSENT:** Davis, Peschong

7. **Minutes of the January 2, 2019 Executive Committee Meeting – Receive and file.**

**Board Member John Hamon made a motion to receive and file Consent Calendar item 7. Seconded by Board Member Hill.**

**AYES:** Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, Hill, and Lee  
**NOES:** None  
**ABSTAIN:** Heller, and Storton  
**ABSENT:** Davis, Peschong

9. **Household Hazardous Waste Lease Agreements-** Updated Board on the status of the Heritage Ranch, Paso Robles, Morro Bay, and Nipomo Household Hazardous Waste Leases. Board Members granted authority to the General Manager to make non-substantive changes on a contract by contract basis.

**Board Member John Hamon made a motion to approve the signing of the lease agreements. Seconded by Board Member Hill and passed on the following roll call vote:**

**AYES:** Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, Heller, Hill, Peschong, Lee, and Storton  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Davis

10. **Lease on the 2015 Isuzu Compressed Natural Gas Retail Pick-up-** Board Members granted authority to sign Lease Agreement on the 2015 Isuzu Compressed Natural Gas Retail Pick-up Truck.

**Board Member Bruce Gibson made a motion to approve the signing of the lease agreements. Seconded by Board Member Hill and passed on the following roll call vote:**

**AYES:** Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, Heller,

Hill, Peschong, Lee, and Storton  
NOES: None  
ABSTAIN: None  
ABSENT: Davis

- 11. **Executive Committee Bylaws-** Reviewed and discussed proposed Executive Committee Bylaws.

**Board Member Bruce Gibson made a motion to approve the Executive Committee Bylaws. Seconded by Board Member Hamon and passed on the following roll call vote:**

AYES: Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, Heller, Hill, Peschong, Lee, and Storton  
NOES: None  
ABSTAIN: None  
ABSENT: Davis

- 12. **Approve Attached Policies and Procedures** – Board Members review, discuss, and approve three new policies and procedures.

**Board Member Bruce Gibson made a motion to approve the Policies and Procedures. Seconded by Board Member Hill and passed on the following roll call vote:**

AYES: Arnold, Blake, Bourbeau, Compton, Enns, Gibson, Gomez, Hamon, Heller, Hill, Peschong, Lee, and Storton  
NOES: None  
ABSTAIN: None  
ABSENT: Davis

- 13. **Forensic Audit** – Interim Manager discussed the status of the Forensic Audit.
- 14. **Member Comments and Future Agenda Items-** Discussion by Members regarding future agenda items.
- 15. **Closed Session** – It was the intension of the IWMA Board to meet in closed session for the following: Pursuant to the Government Code §54857(b)(1) – Public Employment: discussed appointment of IWMA manager.

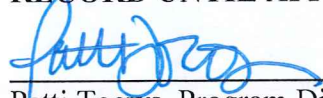
**RESULTS OF CLOSED SESSION**

No reportable action

APPROVED 3/13/2019

16. **Adjournment.** The meeting was adjourned to the next regular meeting of the IWMA scheduled for March 13, 2019 at 1:30 p.m. in the San Luis Obispo County Board of Supervisors' Chambers, County Government Center, San Luis Obispo, CA 93408.

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.**



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Patti Toews, Program Director