

**SAN LUIS OBISPO COUNTY INTEGRATED WASTE MANAGEMENT
AUTHORITY
SPECIAL EXECUTIVE COMMITTEE MEETING**

MINUTES OF JANUARY 2, 2019

1. Call to order and Roll Call. 12:02 p.m.

Executive Committee:

Members Present: Jeff Lee, President, City of Grover Beach
Robert Enns, Vice President, Authorized Districts
Aaron Gomez, City of San Luis Obispo

IWMA Staff: Jeff Minnery, IWMA Counsel
Mike Giancola, Interim Manager
Amanda Barber, Operations Support Specialist

San Luis Personnel: Julia Aguilar, Principal

2. Public Comments. None.

3. Manager's Report-

- **Reserves** – Reported \$4.3 Million in reserves with \$1 million restricted for Capital Expenditures. Upcoming Capital Expenditures (Morro Bay and Heritage Ranch HHW Facility) relocation discussed.
- **Budget to Actual Expense Report** – Discussed
- **Credit cards Usage Report-** Discussed
- **IWMA Contractual Obligations** - Discussed
- **IWMA Fixed Asset Report** - Discussed

4. Minutes of the October 31, 2018 Executive Committee Meeting
Approved.

5. **Draft Minutes of the November 14, 2018 IWMA Board Meeting**

Received and filed.

6. **Draft Minutes of the December 5, 2018 IWMA Special Board Meeting**

Received and filed.

Motion was made by Board Member Enns to approve Minutes of the October 31, 2018 Executive Committee Meeting and received and file the Minutes of the November 14, 2018 Board Meeting, and the December 5, 2018 Special Board Meeting notes. Seconded by Board Member Gomez.

AYES: Enns, Gomez, and Lee

NOES: None

ABSTAIN: None

ABSENT: None

7. **Executive Committee Bylaws**

Executive Committee Members discussed draft Executive Committee Bylaws. Minor modifications were made. Motion was made by Board Member Enns and seconded by Board Member Gomez to accept changes and to bring revised Executive Committee Bylaws to the next IWMA Board Meeting for approval on January 9, 2019.

8. **San Luis Personnel Services** –Julie Aguilar, Principal San Luis Personnel Services updated Executive Committee on Manager Search. Candidates ranked and top five (5) selected. Executive Committee to hold Special Meeting, Closed Session, January 8, 2019, at 12:00 noon, 870 Osos St. San Luis Obispo, CA. to select top three (3) candidates to forward to IWMA Board for final selection.

9. **January 9, 2019 IWMA Board Meeting Agenda**

Reviewed and Approved.

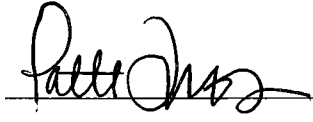
10. **Member Comments and Future Agenda Items** – None.

11. **Adjournment** – The next **Special Executive Committee Meeting** is scheduled for **January 8, 2019 at 12:00 noon** 870 Osos St. San Luis Obispo and the next **Regular Executive Committee Meeting** is scheduled for **February 27, 2019 at 12:00 noon** 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

Approved 2/27/2019

Respectfully,

A handwritten signature in black ink, appearing to read "Patti Toews", is written over a horizontal line.

Patti Toews, Program Director