

**INTEGRATED WASTE MANAGEMENT AUTHORITY  
EXECUTIVE COMMITTEE MEETING**

**February 22, 2017**

**Noon**

**AGENDA**

**San Luis Obispo County Integrated Waste Management Authority Office  
870 Osos Street  
San Luis Obispo, CA 93401**

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**1. Call to Order and Roll Call**

**2. Public Comments**

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

**3. Manager's Report**

**4. Draft Minutes of the October 26, 2016 Executive Committee Meeting**

**5. Draft Minutes of the November 9, 2016 IWMA Board Meeting**

**6. March 8, 2017 IWMA Board Meeting Agenda Review and approve the tentative agenda for the March 8, 2017 IWMA Board Meeting.**

**7. Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items.

**8. Adjournment.** The next meeting is scheduled for **April 26, 2017 12:00 p.m.** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**AGENDA: February 22, 2017**  
**ITEM: 4**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: Draft Minutes of the October 26, 2016 Executive Committee Meeting**

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**RECOMMENDATION**

Approve minutes.

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**ATTACHMENT: Draft Minutes of the October 26, 2016 Executive Committee Meeting**

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING  
EXECUTIVE COMMITTEE  
MINUTES OF OCTOBER 26, 2016**

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**1. Call to Order/Roll Call.**

**Executive Committee**

**Members Present:** Jeff Lee, City of Grover Beach  
Dan Lloyd, Authorized Districts

**Members Absent:** Adam Hill, San Luis Obispo County

**Others Present:** Al Eschenbach, Glenn Burdette

**IWMA Staff:** Ray Biering, IWMA Counsel  
William A. Worrell, Manager

**2. Public Comments.** None.

**3. Manager's Report.** None.

**4. Minutes of the Executive Committee Meeting.** Board Member Lloyd moved to approve the minutes of the August 31, 2016 Executive Committee Meeting, together with recommendations and findings as set forth therein. Seconded by Board Member Lee and passed on the following roll call vote:

**AYES:** Lloyd, Lee

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Hill

**5. Draft Minutes of the September 14, 2016 IWMA Board Meeting (receive and file).**

**6. Presentation on the FY 15-16 Audit.** Bill Worrell introduced Al Eschenbach of Glenn Burdette, who presented the Annual FY 15-16 Audit. Board Member Lloyd moved to recommend that the IWMA Board accept the FY 15-16 Audit. Seconded by Board Member Lee and passed on the following roll call vote:

**AYES:** Lloyd, Lee

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Hill

7. **Executive Committee Meeting Schedule.** The proposed 2017 meeting dates for the Executive Committee, which will be on the last Wednesday of every even month at 12 noon, are as follows:

February 22, 2017  
April 26, 2017  
June 28, 2016  
August 30, 2017  
October 25, 2017  
December 27, 2017 (to be determined)

**Board Member Lloyd moved to cancel the December 28, 2016 Executive Committee meeting and approve the 2017 meeting dates, which will be on the last Wednesday of every even month at 12 noon for the Executive Committee. Seconded by Board Member Lee and passed on the following roll call vote:**

**AYES: Lloyd, Lee**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Hill**

8. **November 9, 2016 IWMA Board Meeting Agenda.** Board Member Lloyd moved to approve the tentative agenda for the November 9, 2016 IWMA Board Meeting. Seconded by Board Member Lee and passed on the following roll call vote:

**AYES: Lloyd, Lee**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Hill**

9. **Member Comments and Future Agenda Items.** None.

10. **Adjournment.** There being no further business, the meeting was adjourned to February 22, 2017 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.**

**AGENDA: February 22, 2017**  
**ITEM: 5**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: Draft Minutes of the November 9, 2016 IWMA Board Meeting**

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**RECOMMENDATION**

Receive and file.

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**ATTACHMENT: Draft Minutes of the November 9, 2016 IWMA Board Meeting**

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING**

**MINUTES OF NOVEMBER 9, 2016**

**1. Call to Order/Roll Call**

**Board Members Present:**

Debbie Arnold, County Supervisor  
John Ashbaugh, City of San Luis Obispo  
Sheila Blake, City of Pismo Beach  
Tim Brown, City of Arroyo Grande  
Lynn Compton, County Supervisor  
Bruce Gibson, County Supervisor  
John Hamon, City of Paso Robles  
Jeff Lee, City of Grover Beach  
Dan Lloyd, Authorized Districts  
Frank Mecham, County Supervisor

**Board Members Absent:**

John Headding, City of Morro Bay  
Adam Hill, County Supervisor  
Bob Kelley, City of Atascadero

**Staff Members Present:**

William A. Worrell, Manager  
Ray Biering, IWMA Counsel  
Carolyn Goodrich, Board Secretary

**2. Public Comments. None.**

**3. Manager's Report.** Bill Worrell reported on the IWMA Workers' Compensation Program and Property/Liability claims for the year, extension of the battery program, Coastal Clean-up Day, Board of Pharmacy regulations, November 8, 2016 election results of Propositions 65 and 67, and presented the North American Hazardous Materials Management Association (NAHMMA) award.

**CONSENT CALENDAR**

President Lee opened the meeting for public comment. There were no comments from the public, either written or oral, and public comment was closed.

**4. Minutes of the September 14, 2016 IWMA Board Meeting (approved).**

**Board Member Hamon moved to approve the minutes of the September 14, 2016 IWMA Board Meeting, together with recommendations and findings set forth therein. Seconded by Board Member Ashbaugh and passed on the following roll call vote:**

**AYES:** Ashbaugh, Arnold, Blake, Brown, Compton, Gibson, Hamon, Lloyd, Mecham, Lee  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Headding, Hill, Kelley

5. **Draft Minutes of the October 26, 2016 Executive Committee Meeting (receive and file).**

**REGULAR CALENDAR**

6. **Audit Report for FY 2015/2016.** Bill Worrell provided an overview of the audit report.

President Lee opened the meeting for public comment. There were no comments from the public, either written or oral, and public comment was closed.

**Board Member Ashbaugh moved to accept the FY 2015/2016 audit report. Seconded by Board Member Mecham and passed on the following roll call vote:**

**AYES:** Ashbaugh, Arnold, Blake, Brown, Compton, Gibson, Hamon, Lloyd, Mecham, Lee  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Headding, Hill, Kelley

7. **Contract Services with Tom Martin.** Bill Worrell reported on the need to update the Disaster Debris Management Plan.

There were no comments from the public, either written or oral, and public comment was closed.

**Motion was made by Board Member Mecham to authorize the President to sign a contract with Tom Martin to prepare an updated Disaster Debris Management Plan. Seconded by Board Member Hamon and passed on the following roll call vote:**

**AYES:** Ashbaugh, Arnold, Blake, Brown, Compton, Gibson, Hamon, Lloyd, Mecham, Lee  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Headding, Hill, Kelley

8. **Model Drinking Straw Ordinance.** Bill Worrell introduced a model Drinking Straw Ordinance. At the September 14, 2016 IWMA Board Meeting, staff was directed to return with a model drinking straw ordinance which could be shared with all member jurisdictions.

President Lee opened the meeting for public comment. Corey Jones spoke in support of the model Drinking Straw Ordinance. There were no further comments from the public, either written or oral, and public comment was closed.

**Motion was made by Board Member Gibson directing staff to send the model Drinking Straw Ordinance to all member jurisdictions. Seconded by Board Member Brown and passed on the following roll call vote:**

**AYES:** Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Lloyd, Mecham, Lee

**NOES:** Arnold  
**ABSTAIN:** None  
**ABSENT:** Headding, Hill, Kelley

**9. Solar Panels for the Office.** IWMA Staff have looked into installing solar electricity for the IWMA office. By moving forward with solar panels, the project should still qualify for the existing net metering tariff.

President Lee opened the meeting for public comment. There were no comments from the public, either written or oral, and public comment was closed.

**Motion was made by Board Member Ashbaugh authorizing the President to enter into an agreement to install solar panels at the IWMA Office, with the full price to install a system not to exceed \$25,000, and further authorize amending the IWMA budget to reflect the capital cost. Seconded by Board Member Lloyd and passed on the following roll call vote:**

**AYES:** Ashbaugh, Arnold, Blake, Brown, Compton, Gibson, Hamon, Lloyd, Mecham, Lee  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Headding, Hill, Kelley

**10. Meeting Schedule for 2017.** Bill reviewed the proposed meeting schedule for 2017. In addition it was mentioned that the January 11, 2017 meeting may be cancelled. There were no comments from the public, either written or oral, and public comment was closed.

**Board Member Mecham moved to approve the staff recommended 2017 Board Meeting Schedule and authorize the President to cancel the January 11, 2017 meeting. Seconded by Board Member Ashbaugh and passed on the following roll call vote:**

**AYES:** Ashbaugh, Arnold, Blake, Brown, Compton, Gibson, Hamon, Lloyd, Mecham, Lee  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Headding, Hill, Kelley

**11. Update on Programs.** Bill Worrell presented a status report on FY 2016/2017 programs.

**12. Recognition of Retiring Board Members.** The following IWMA Board Members were recognized for their service:

Frank Mecham, John Ashbaugh, Bob Kelley, and Dan Lloyd.

**13. Member Comments and Future Agenda Items.** Board Member Arnold requested staff report on disposal of large, deceased animals.

**14. Adjournment.** The meeting was adjourned to the next regular meeting of the IWMA scheduled for **March 8, 2017 at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.**



**AGENDA: February 22, 2017**  
**ITEM: 6**

**TO: IWMA Executive Committee**  
**FROM: William A. Worrell, Manager**  
**RE: March 8, 2017 IWMA Board Meeting Agenda**

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**RECOMMENDATION**

Approve the attached draft agenda for the March 8, 2017 IWMA Board Meeting.

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**ATTACHMENT: Draft March 8, 2017 IWMA Board Meeting Agenda**

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)  
BOARD MEETING**

**March 8, 2017  
12:15 p.m.**

**AGENDA**

**Cold Canyon Landfill Education Center  
Cold Canyon Landfill  
2268 Carpenter Canyon Road  
San Luis Obispo, CA**

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**Board of Directors**

Jeff Lee, City of Grover Beach  
Vacant, Vice President,

Tim Brown, Arroyo Grande	Debbie Arnold, San Luis Obispo County
Tom O'Malley, Atascadero	Bruce Gibson, San Luis Obispo County
Robert "Red" Davis, Morro Bay	John Peschong, San Luis Obispo County
John Hamon, Paso Robles	Lynn Compton, San Luis Obispo County
Sheila Blake, Pismo Beach	Vacant, Authorized Districts
Aaron Gomez, San Luis Obispo City	

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1. **Call to Order and Roll Call.**
  
2. **Orientation Program for New Members (time - 12:15 p.m. to 1:15 p.m.) Orientation for new IWMA Board Members.**

Note - Remainder of the Agenda starts at 1:30 p.m.

3. **Welcome New Board Members and Thank Retiring Board Member**
  
4. **Public Comments.**

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board will listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

5. **Manager's Report.** Oral report by Bill Worrell.  
2015 CalRecycle Annual Report Closure letter and future review letter  
California State Auditor Study  
Battery Program  
Drinking Straw Model Ordinance

#### **CONSENT CALENDAR**

The following items listed below are scheduled for consideration as a group. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

6. **Draft Minutes of the November 9, 2016 IWMA Board Meeting**
7. **Draft Minutes of the February 22, 2017 Executive Committee Meeting**

#### **REGULAR CALENDAR**

8. **Grant Applications** Consider approving grant applications to the Department of Resources Recycling and Recovery.
9. **Legislative and Regulatory update** Update on pending legislation and regulations
10. **Contract Amendment with Chicago Grade Landfill** Amend the current HHW agreement with Chicago Grade Landfill
11. **Proposed FY 17/18 Program Goals and Status of FY 16/17 Goals** Review the proposed program objectives for FY 17/18 and review the current status of FY 16/17 objectives
12. **Election of a Vice President**
13. **Member Comments and Future Agenda Items** Discussion by Members regarding future agenda items.
14. **Adjournment** The next meeting is scheduled for **May 10, 2017** at 1:30 p.m. in San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.