

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

April 24, 2013 12:00 p.m.

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

1. Call to Order and Roll Call

2. Public Comments

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report

4. Draft Minutes of the February 27, 2013 Executive Committee Meeting (Action Item - Voice Vote) Approve minutes of the previous Executive Committee Meeting.

5. Draft Minutes of the March 13, 2013 IWMA Board Meeting (Receive and File)

6. May 8, 2013 IWMA Board Meeting Agenda (Action Item - Voice Vote) Review and approve the tentative agenda for the May 8, 2013 IWMA Board Meeting.

7. Member Comments and Future Agenda Items. Discussion by Members regarding future agenda items and dates.

8. Closed Session. It is the intention of the Executive Committee to meet in closed session to review the Manager's Contract (Government Code Section 54957).

9. Report on Closed Session.

10. Adjournment. The next meeting is scheduled for **June 26, 2013** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401

**AGENDA: April 24, 2013
ITEM: 4**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

**RE: Draft Minutes of the February 27, 2013 Executive Committee Meeting (Action Item
- Voice Vote)**

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the February 27, 2013 Executive Committee Meeting

**San Luis Obispo County
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
Executive Committee
MINUTES OF FEBRUARY 27, 2013**

1. **Call to Order/Roll Call.** The meeting was called to order by Vice President Paul Teixeira.

**Executive Committee
Members Present:**

John Hamon, City of Paso Robles
Ron Munds, SWTAC Representative (non-voting)
Paul Teixeira, County of San Luis Obispo

**Executive Committee
Members Absent:**

None

IWMA Staff:

Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.

3. **Manager's Report.** None.

4. **Minutes of the October 25, 2012 Executive Committee Meeting.** The minutes of the October 25, 2012 Executive Committee Meeting were unanimously approved, together with recommendations and findings as set forth therein.

5. **Draft Minutes of the November 14, 2012 IWMA Board Meeting (receive and file).**

6. **March 13, 2013 IWMA Board Meeting Agenda.** The Executive Committee reviewed and approved the tentative agenda for the March 13, 2013 IWMA Board Meeting.

7. **Member Comments and Future Agenda Items.** Board Members Teixeira and Hamon had items they wanted discussed in the future such as rate comparison and management of biosolids. These items will be brought up at the next board meeting.

8. **Closed Session.** The Executive Committee adjourned to a closed session for the following:

a. Review the manager's contract (Government Code Section 54957).

9. **Report on Closed Session.** No final action was taken; no report.

10. Adjournment. There being no further business, the meeting was adjourned to **April 24, 2013** at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: April 24, 2013
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the March 13, 2013 IWMA Board Meeting (Receive and File)

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the March 13, 2013 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
BOARD MEETING**

MINUTES OF MARCH 13, 2013

1. Call to Order/Roll Call.

Board Members Present:

Debbie Arnold, County Supervisor
John Ashbaugh, City of San Luis Obispo
Tim Brown, City of Arroyo Grande
Bruce Gibson, County Supervisor
John Hamon, City of Paso Robles
Adam Hill, County Supervisor
Jeff Lee, City of Grover Beach
Dan Lloyd, Authorized Districts
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero
Paul Teixeira, County Supervisor
Ed Waage, City of Pismo Beach

Board Members Absent:

George Leage, City of Morro Bay

Staff Members Present:

William A. Worrell, Manager
Carolyn Goodrich, Board Secretary
Ray Biering, IWMA Counsel

2. Orientation Program for New Members. Bill Worrell, Manager, welcomed the new IWMA Board Members, introduced staff, and provided an orientation.

3. Recognize Outgoing Board Members and Welcome New Board Members. Vice President Paul Teixeira welcomed new IWMA Board Members and introduced staff.

4. Public Comments. Bruce Falkenhagen presented suggestions for Cold Canyon Landfill operations, Wayne Hall representing Mid-State Solid Waste and Recycling, spoke on green waste, and Tom Martin, Cold Canyon Landfill, provided an update on the expansion.

5. Manager's Report. Bill Worrell reported on the PaintCare Program, the Household Battery Program, and Operation Medicine Cabinet.

CONSENT CALENDAR

Motion was made, seconded and passed 12-0-1 absent (Leage) to approve the Consent Calendar.

Those items approved are as follows:

6. **Draft Minutes of the November 14, 2012 IWMA Board Meetings (approved).**
7. **Draft Minutes of the February 27, 2013 Executive Committee Meeting (receive and file).**

REGULAR CALENDAR

8. **Election of Vacant Officer Position(s).** Bill Worrell advised that Ted Ehring and Paul Teixeira were elected as President and Vice President respectively for Fiscal Year 2012-2013. Ted Ehring did not run for re-election in November 2012 and the position of President is now vacant. The Joint Powers Agreement calls for an election to fill the remaining term of office. Vice President Teixeira opened the floor to nominations for the election of officers.

Motion was made, seconded, and passed 12-0-1 absent (Leage) to elect Board Member Teixeira as IWMA President. Motion was made, seconded, and passed 12-0-1 absent (Leage) to elect Board Member O'Malley as IWMA Vice President. Motion was made, seconded, and passed 12-0-1 absent (Leage) that IWMA President Teixeira and IWMA Vice President O'Malley serve for the remaining three months of FY 2012-2013 and all of FY 2013-2014.

9. **Grant Applications.** Bill Worrell reviewed grants that may be available, which the IWMA may apply for. There were no comments from the public, either written or oral, and public comments were closed. **Motion was made by Board Member Ashbaugh, seconded by Board Member Hamon, and passed 12-0-1 absent (Leage) authorizing the Manager to submit grant applications to the Department of Resources Recycling and Recovery and obtain letters of authorization from the Member Jurisdictions as needed, and further authorize the Manager to execute the subsequent grant agreements and amend the IWMA budget to reflect the grants.**

10. **Proposed FY 13/14 Program Goals and Status of FY 12/13 Goals.** Bill Worrell reported on a list of proposed FY 13/14 program objectives and the status of FY 12/13 Goals.

11. **Member Comments and Future Agenda Items.** Board Member Mecham noted that the Board of Supervisors recently passed an interim biosolids ordinance and that SLO County Environmental Health would be contacting Mr. Worrell. Several Board Members commented on green waste management and the Manager will provide an update at the next Board Meeting

12. **Closed Session.** The Authority adjourned to a closed session for discussion of the manager's annual performance review (Government Code Section 54957).

13. **Report on Closed Session.** The Integrated Waste Management Authority considered one item in closed session and the following action was taken:

a. **Manager's Annual Performance Review (Government Code Section 54957).** The IWMA concluded that Mr. Worrell's performance is outstanding and thanked him for another

year of excellence.

14. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for **May 8, 2013, at 1:30 p.m. in the San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

AGENDA: April 24, 2013
ITEM: 6

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: May 8, 2013 IWMA Board Meeting Agenda (Action Item - Voice Vote)

RECOMMENDATION

Approve the attached draft agenda for the May 8, 2013 IWMA Board Meeting.

ATTACHMENT: Draft May 8, 2013 IWMA Board Meeting Agenda

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**May 8, 2013
1:30 p. m.**

A G E N D A

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
San Luis Obispo, CA 93408**

1. Call to Order and Roll Call.

2. Public Comments.

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3. Manager's Report. Oral report by Bill Worrell.
Status of grant applications

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

4. Draft Minutes of the March 13, 2013 IWMA Board Meeting. (Action Item - Voice Vote)

5. Draft Minutes of the April 24, 2013 Executive Committee Meeting (Receive and File)

REGULAR CALENDAR

6. **Update on Organics Management (Receive and file)** Receive a report on the management of organics in the County.
7. **Proposed FY 13/14 Program Objectives and Budget (Action Item - Roll Call Vote)**
Review and adopt the program objectives and budget for FY 13/14.
8. **Legislative Update (Action Item - Voice Vote)** Update on pending legislation.
9. **Cancellation of July 10, 2013 Meeting. (Action Item - Voice Vote)** Consider cancelling the July 10, 2013 Board Meeting.
10. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
11. **Closed Session.** It is the intention of the Executive Committee to meet in closed session to review the Manager's Contract (Government Code Section 54957).
12. **Report on Closed Session.**
13. **Adjournment.** The next meeting is scheduled for **July 10, 2013** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.