

**INTEGRATED WASTE MANAGEMENT AUTHORITY  
EXECUTIVE COMMITTEE MEETING**

**April 29, 2015 12:00 p.m.**

**AGENDA**

**San Luis Obispo County Integrated Waste Management Authority Office  
870 Osos Street  
San Luis Obispo, CA 93401**

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**1. Call to Order and Roll Call**

**2. Public Comments**

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

**3. Manager's Report**

**4. Draft Minutes of the February 25, 2015 Executive Committee Meeting** Approve minutes of the previous Executive Committee Meeting.

**5. Draft Minutes of the March 11, 2015 IWMA Board Meeting**

**6. May 13, 2015 IWMA Board Meeting Agenda (Action Item - Roll Call Vote)** Review and approve the tentative agenda for the May 14, 2014 IWMA Board Meeting.

**7. Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.

**8. Adjournment.** The next meeting is scheduled for **June 17, 2015** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**AGENDA: April 29, 2015**  
**ITEM: 4**

**TO: IWMA Executive Committee**  
**FROM: William A. Worrell, Manager**  
**RE: Draft Minutes of the February 25, 2015 Executive Committee Meeting (Action Item - Roll Call Vote)**

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**RECOMMENDATION**

Approve minutes.

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**ATTACHMENT: Draft Minutes of the February 25, 2015 Executive Committee Meeting**

**San Luis Obispo County  
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING  
Executive Committee  
MINUTES OF FEBRUARY 25, 2015**

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1. **Call to Order/Roll Call.** The meeting was called to order by President Tom O'Malley.

**Executive Committee  
Members Present:**

John Hamon, City of Paso Robles  
Adam Hill, County of San Luis Obispo  
Ron Munds, SWTAC Representative (non-voting)  
Tom O'Malley, City of Atascadero

**Executive Committee  
Members Absent:**

None

**IWMA Staff:**

Ray Biering, IWMA Counsel  
Joshua George, Adamski Moroski Madden Cumberland  
& Green LLP  
William A. Worrell, Manager  
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.

3. **Manager's Report.** None.

4. **Minutes of the October 29, 2014 Executive Committee Meeting.** Board Member Hill moved to approve the minutes of the October 29, 2014 Executive Committee Meeting, together with recommendations and findings as set forth therein. Seconded by Board Member Hamon and passed on the following roll call vote:

**AYES:** Hamon, Hill, O'Malley  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

5. **Draft Minutes of the November 12, 2014 IWMA Board Meeting (receive and file).**

6. **March 11, 2015 IWMA Board Meeting Agenda.** Bill Worrell presented the tentative agenda for the March 11, 2015 IWMA Board Meeting.

Board Member Hamon moved to approve the tentative agenda for the March 11, 2015 IWMA Board Meeting. Seconded by Board Member Hill and passed on the following roll call vote:

**AYES:** Hamon, Hill, O'Malley  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

7. **Member Comments and Future Agenda Items.** Board Members Hamon and O'Malley presented the idea of an e-mail update for board members in-between IWMA meetings.

8. **Closed Session.** The Executive Committee adjourned to a closed session for the following:

a. Review the manager's contract (Government Code Section 54957).

9. **Report on Closed Session.** Ray Biering, IWMA counsel reported the Manager's review will be moved to the May IWMA Board Meeting.

10. **Adjournment.** There being no further business, the meeting was adjourned to **April 29, 2015** at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.**

**AGENDA: April 29, 2015**  
**ITEM: 5**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: Draft Minutes of the March 11, 2015 IWMA Board Meeting (Receive and File)**

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**RECOMMENDATION**

Receive and file.

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**ATTACHMENT: Draft Minutes of the March 11, 2015 IWMA Board Meeting**

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY  
BOARD MEETING**

**MINUTES OF MARCH 11, 2015**

**1. Call to Order/Roll Call.**

**Board Members Present:**

John Ashbaugh, City of San Luis Obispo  
Sheila Blake, City of Pismo Beach  
Tim Brown, City of Arroyo Grande  
Lynn Compton, County Supervisor (*arrived after meeting started*)  
Bruce Gibson, County Supervisor (*arrived after meeting started*)  
John Hamon, City of Paso Robles  
John Headding, City of Morro Bay  
Adam Hill, County Supervisor  
Jeff Lee, City of Grover Beach  
Dan Lloyd, Authorized Districts  
Tom O'Malley, City of Atascadero

**Board Members Absent:**

Debbie Arnold, County Supervisor  
Frank Mecham, County Supervisor

**Staff Members Present:**

William A. Worrell, Manager  
Carolyn Goodrich, Board Secretary  
Joshua George, IWMA Counsel

**2. Orientation Program for New Members.** Bill Worrell, Manager, welcomed the new IWMA Board Members, introduced staff, and provided an orientation.

**3. Recognize Outgoing Board Members and Welcome New Board Members.** President Tom O'Malley welcomed new IWMA Board Members and introduced staff. Ed Waage, City of Pismo Beach was recognized for representing the City of Pismo Beach on the IWMA Board.

**4. Public Comments.** None.

Board Member Gibson arrived.

**5. Manager's Report.** Bill Worrell reported on the \$250,000 Recycling Grant award, Central Coast Recycling Market Development Zone (CCRMDZ), and the 2013 Annual Report Closure letter.

**CONSENT CALENDAR**

**6. Minutes of the November 12, 2014 IWMA Board Meeting.**

**Board Member Lloyd moved to approve the minutes of the November 12, 2014 IWMA Board Meeting, together with recommendations and findings set forth therein. Seconded by Board Member Hamon, and passed on the following roll call vote:**

**AYES: Ashbaugh, Blake, Brown, Gibson, Hamon, Headding, Hill, Lee, Lloyd, O'Malley  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold, Compton, Mecham**

**7. Draft Minutes of the February 25, 2015 Executive Committee Meeting (receive and file).**

**PUBLIC HEARING**

**8. Proposed Home-generated Unwanted Prescription Medicine Disposal Ordinance.**

**Motion was made by Board Member Brown to waive reading the proposed ordinance in its entirety and consent to read by title only. Seconded by Board Member Lee and passed on the following roll call vote:**

**AYES: Ashbaugh, Blake, Brown, Gibson, Hamon, Headding, Hill, Lee, Lloyd, O'Malley  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold, Compton, Mecham**

Board Member Compton arrived.

In 2008 the IWMA Board passed a mandatory retail take back ordinance for sharps which required any pharmacy that sold sharps to take them back from the public. That ordinance has been very successful in that about 1 million sharps per year are returned to the pharmacies. In 2010 Congress passed the Responsible Drug Disposal Act which would allow the return of controlled substances to pharmacies. The IWMA supported this legislation. Subsequently the DEA issued proposed regulations and the IWMA commented on them. On September 9, 2014 final regulations were issued. On November 12, 2014 the IWMA Board conducted the first reading and scheduled the public hearing. Bill reviewed the proposed ordinance and answered questions from the Board.

Board discussion centered on public education options, the collection and disposal process, cost to pharmacies, and mail back and/or in store collection options.

President O'Malley opened the public hearing.

Tim Olivos, Under-sheriff, San Luis Obispo County Sheriff, and Bruce Keogh, Manager of the Morro Bay/Cayucos Waste Water Treatment Plant, spoke in support of the ordinance. Ed Waage, former IWMA board member representing the city of Pismo Beach, addressed the board and noted the burden on local pharmacies to take back prescribed medication, including mail order prescriptions, and urged the board to lobby for mail order sources to take back prescribed medication. Mr. Waage supported approval of the ordinance.

There being no further comment, either oral or written, President O'Malley closed the public hearing.

It was moved by Board Member Ashbaugh and seconded by Board Member Gibson to adopt Ordinance 2015-1, An Ordinance Establishing A Home-Generated Unwanted Prescription Medicine Disposal Program and to direct the Manager to prepare and file a CEQA notice of exemption. Motion passed on the following roll call vote:

AYES: Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Heading, Hill, Lee, Lloyd, O'Malley  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold, Meham

### REGULAR CALENDAR

9. **Organics Management.** Bill Worrell provided a progress report on the management of organics in the County. Discussion centered on the role of the IWMA as facilitator and the time line for project.

President O'Malley opened the meeting for public comment.

Bob Engle, Engle & Gray, stated that they are a regional composting facility and advised that a one-size-fits-all solution was not going to work and that Engle and Gray processes biosolids from the County and needs greenwaste to mix with the biosolids.

There being no further comment, either oral or written, President O'Malley closed the public comments.

Staff was directed to continue working with Waste Connections to finalize a greenwaste/food waste project for their service area.

10. **Grant Applications.** Bill Worrell reviewed grants that may be available, for which the IWMA may apply. There were no comments from the public, either written or oral, and public comments were closed. **Board Member Gibson moved to authorize the Manager to submit grant applications to the Department of Resources Recycling and Recovery, obtain letters of authorization from the Member Jurisdictions as needed, further authorize the Manager to execute the subsequent grant agreements, and amend the IWMA budget to reflect the grants and payment programs by signing and submitting a budget adjustment form to the San Luis Obispo County Auditor's Office. Seconded by Board Member Lee and passed on the following roll call vote:**

AYES: Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Heading, Hill, Lee, Lloyd, O'Malley  
NOES: None  
ABSTAIN: None  
ABSENT: Arnold, Meham

11. **Contract Amendment.** The proposed amendment reduces the cost that the IWMA would pay 21st Century Environmental Management to pick up universal waste at retail stores and to manage household batteries. President O'Malley opened the meeting for public comment. There being no comments, either oral or written, President O'Malley closed the public hearing.

**Board Member Hamon moved to authorize the President to sign contract amendment two between the San Luis Obispo County Integrated Waste Management Authority (IWMA) and 21st Century Environmental Management, LP. Seconded by Board Member Hill, and passed on the following**



roll call vote:

**AYES:** Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Headding, Hill, Lee, Lloyd, O'Malley  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Arnold, Mecham

**12. Proposed FY 15/16 Program Goals and Status of FY 14/15 Goals.** Bill Worrell reported on a list of proposed FY 15/16 program objectives and the status of FY 14/15 Goals.

**13. Member Comments and Future Agenda Items.** None.

**14. Adjournment.** The meeting was adjourned to the next regular meeting of the IWMA scheduled for May 13, 2015, at 1:30 p.m. in the San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.**

**AGENDA: April 29, 2015**  
**ITEM: 6**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: May 13, 2015 IWMA Board Meeting Agenda (Action Item - Voice Vote)**

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**RECOMMENDATION**

Approve the attached draft agenda for the May 13, 2015 IWMA Board Meeting.

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**ATTACHMENT: Draft May 13, 2015 IWMA Board Meeting Agenda**

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)  
BOARD MEETING**

**May 13, 2015  
1:30 p. m.**

**A G E N D A**

**San Luis Obispo Board of Supervisor's Chambers  
County Government Center  
San Luis Obispo, CA 93408**

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**Board of Directors**

**Tom O'Malley, President, City of Atascadero  
Adam Hill, Vice President, San Luis Obispo County**

**Tim Brown, Arroyo Grande**

**Jeff Lee, Grover Beach**

**John Headding, Morro Bay**

**John Hamon, Paso Robles**

**Sheila Blake, Pismo Beach**

**John Ashbaugh, San Luis Obispo City**

**Debbie Arnold, San Luis Obispo County**

**Bruce Gibson, San Luis Obispo County**

**Frank Mecham, San Luis Obispo County**

**Lynn Compton, San Luis Obispo County**

**Dan Lloyd, Authorized Districts**

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**1. Call to Order and Roll Call.**

**2. Public Comments.**

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. **Recognition of Service to the Community**
4. **Manager's Report** Oral report by Bill Worrell.

### CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

5. **Draft Minutes of the March 11, 2015 IWMA Board Meeting**
6. **Draft Minutes of the April 29, 2015 Executive Committee Meeting**
7. **Legislative Update** Update on pending legislation.
8. **Participate in the World Resources Forum** Provide direction to staff.

### REGULAR CALENDAR

9. **Update on Organics Management** Receive a report on the management of organics in the County.
10. **Proposed FY 15/16 Program Objectives and Budget** Review and adopt the program objectives and budget for FY 15/16.
11. **Cancellation of July 8, 2015 Meeting** Consider cancelling the July 8, 2015 Board Meeting.
12. **Election of Officers** Election of Officers for FY 15/16.
13. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
14. **Closed Session.** The manager's annual performance review will be discussed. (Government Code Section 54957).
15. **Report on Closed Session.**
16. **Adjournment.** The next meeting is scheduled for **July 8, 2015** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.