

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

February 27, 2013

Noon

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

1. Call to Order and Roll Call

2. Public Comments

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report

4. Draft Minutes of the October 25, 2012 Executive Committee Meeting (Action Item - Voice Vote)

5. Draft Minutes of the November 14, 2012 IWMA Board Meeting (Receive and File)

6. March 13, 2013 IWMA Board Meeting Agenda (Action Item - Voice Vote) Review and approve the tentative agenda for the March 13, 2013 IWMA Board Meeting.

7. Member Comments and Future Agenda Items. Discussion by Members regarding future agenda items and dates.

8. Closed Session. It is the intention of the Executive Committee to meet in closed session for the following: Review the Manager's Contract (Government Code Section 54957)

9. Report on Closed Session.

10. **Adjournment.** The next meeting is scheduled for **April 24, 2013** 12:00 p.m. at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

AGENDA: February 27, 2013
ITEM: 4

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

**RE: Draft Minutes of the October 25, 2012 Executive Committee Meeting (Action Item -
Voice Vote)**

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the October 25, 2012 Executive Committee Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
EXECUTIVE COMMITTEE
MINUTES OF OCTOBER 25, 2012**

1. Call to Order/Roll Call.

Executive Committee

Members Present: Ted Ehring, City of Pismo Beach
Ron Munds, SWTAC Representative (non-voting)
Jim Patterson, San Luis Obispo County
Paul Teixeira, San Luis Obispo County

Members Absent: None

Others Present: Al Eschenbach, Glenn Burdette

IWMA Staff: Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. Public Comments. None.

3. Manager's Report. None.

4. Minutes of the Executive Committee Meeting. The minutes of the August 22, 2012 Executive Committee Meeting were approved with item 7 amended to include, "The Executive Committee also discussed succession of the President and Vice President."

5. Draft Minutes of the September 12, 2012 IWMA Board Meeting (receive and file).

6. Executive Committee Meeting Schedule. Motion was made, seconded and unanimously passed to cancel the December 26, 2012 Executive Committee meeting and approve the following 2013 meeting dates, which will be on the last Wednesday of every even month at 12 noon, for the Executive Committee:

February 27, 2013
April 24, 2013
June 26, 2013
August 28, 2013
October 30, 2013
December 25, 2013 (to be determined)

Supervisor Patterson arrived.

7. November 14, 2012 IWMA Board Meeting Agenda. The Executive Committee reviewed and approved the tentative agenda for the November 14, 2012 IWMA Board Meeting.

8. Presentation on the FY 11-12 Audit. Bill Worrell introduced Al Eschenbach of Glenn Burdette, who presented the Annual FY 11-12 Audit.

9. Closed Session. The Executive Committee adjourned to a closed session for the following: Conference with legal counsel - existing litigation (Government Code Section 54956.9(a)) Save the Plastic Bag Coalition v. San Luis Obispo County IWMA CV120078.

10. Report on Closed Session. No final action was taken.

11. Member Comments and Future Agenda Items. None.

12. Adjournment. There being no further business, the meeting was adjourned to February 27, 2013 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

**AGENDA: February 27, 2013
ITEM: 5**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the November 14, 2012 IWMA Board Meeting (Receive and File)

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the November 14, 2012 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING**

MINUTES OF NOVEMBER 14, 2012

1. Call to Order/Roll Call

Board Members Present:

John Ashbaugh, City of San Luis Obispo
Carla Borchard, City of Morro Bay
Karen Bright, City of Grover Beach
Tim Brown, City of Arroyo Grande
John Hamon, City of Paso Robles
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero
Greg O'Sullivan, Authorized Districts
Jim Patterson, County Supervisor
Paul Teixeira, County Supervisor
Ted Ehring, City of Pismo Beach

Board Members Absent:

Bruce Gibson, County Supervisor
Adam Hill, County Supervisor

Staff Members Present:

William A. Worrell, Manager
Ray Biering, IWMA Counsel
Carolyn Goodrich, Board Secretary

2. Public Comments. None.

3. Manager's Report. Bill Worrell provided an update on the Cold Canyon Landfill Expansion, PaintCare Program, Brown Act Update, and the North American Hazardous Materials Management Association (NAHMMA) Program Excellence Award.

CONSENT CALENDAR

Motion was made, seconded and passed 11-0-2 absent (Gibson, Hill) to approve the Consent Calendar.

Those items approved are as follows:

- 4. Minutes of the September 12, 2012 IWMA Board Meeting (approved).**
- 5. Draft Minutes of the October 25, 2012 Executive Committee Meeting (receive and file).**

PUBLIC HEARING

6. Audit Report for FY 2011/2012. Bill Worrell provided an overview of the audit report.

There were no comments from the public, either written or oral, and public hearing was closed. **Motion was made by Board Member Ashbaugh, seconded by Board Member Borchard, and passed 11-0-2 absent (Gibson, Hill) to accept the FY 2011/2012 audit report.**

7. Meeting Schedule for 2013. Bill reviewed the proposed meeting schedule for 2013. **Motion was made by Board Member Hamon, seconded by Board Member Mecham, and passed 11-0-2 absent (Gibson, Hill) to approve the staff recommended 2013 Board Meeting Schedule and change the location of the first meeting in 2013 to the Cold Canyon Landfill Education Center.**

8. Participate in the World Resources Forum. **Motion was made by Board Member Patterson, seconded by Board Member Ashbaugh and passed 11-0-2 absent (Gibson, Hill) to authorize the Manager to participate in the 2013 World Resources Forum and reimburse him for hotel, meals, and conference registration.**

Board Member Mecham left the meeting.

9. Update on Programs. Bill Worrell provided a status report on FY 2012/2013 programs.

10. Recognition of Retiring Board Members. President Ted Ehring recognized outgoing Board Members Carla Borchard for her work representing the City of Morro Bay and Jim Patterson for his work representing the County of San Luis Obispo. Vice President Paul Teixeira recognized outgoing President Ted Ehring for his work representing the City of Pismo Beach.

11. Member Comments and Future Agenda Items.

11. Closed Session. The Authority adjourned to a closed session for the following: Conference with legal counsel - existing litigation (Government Code Section 54956.9(a)) Save the Plastic Bag Coalition v. San Luis Obispo County IWMA CV120078.

12. Report on Closed Session. No final action was taken; no report.

13. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for **January 9, 2013 at 1:30 p.m. in the Cold Canyon Landfill Education Center, San Luis Obispo, CA.**

AGENDA: February 27, 2013
ITEM: 6

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: March 13, 2013 IWMA Board Meeting Agenda (Action Item - Voice Vote)

RECOMMENDATION

Approve the attached draft agenda for the March 13, 2013 IWMA Board Meeting.

ATTACHMENT: Draft March 13, 2013 IWMA Board Meeting Agenda

**INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**March 13, 2013
12:30 p.m.**

AGENDA

**Cold Canyon Recycling Education Center
Cold Canyon Landfill
San Luis Obispo, CA**

1. **Call to Order and Roll Call.**
2. **Orientation Program for New Members (time - 12:30 p.m. to 1:30 p.m.)** Orientation for new IWMA Board Members.

Note - Remainder of the Agenda starts at 1:30 p.m.

3. **Recognize Outgoing Board Members and Welcome New Board Members**
4. **Public Comments.**

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Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

5. **Manager's Report.** Oral report by Bill Worrell.
PaintCare Program update
Household Battery Program update
Cold Canyon Landfill Expansion

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

6. **Draft Minutes of the November 14, 2012 IWMA Board Meeting (Action Item - Voice Vote)**
7. **Draft Minutes of the February 27, 2013 Executive Committee Meeting (Receive and File)**

REGULAR CALENDAR

8. **Election of Vacant Officer Position(s) (Action Item - Voice Vote)** Election of vacant Officer position(s) for FY 12/13.

9. **Grant Applications (Action Item - Voice Vote)** Consider approving grant applications to the Department of Resources Recycling and Recovery.
10. **Proposed FY 13/14 Program Goals and Status of FY 12/13 Goals (Review and Comment)** Review the proposed program objectives for FY 13/14 and review the current status of FY 12/13 objectives.
11. **Member Comments and Future Agenda Items** Discussion by Members regarding future agenda items.
12. **Closed Session.** The manager's annual performance review will be discussed. (Government Code Section 54957).
13. **Report on Closed Session.**
14. **Adjournment** The next meeting is scheduled for **May 8, 2013** at 1:30 p.m. in San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.