

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

February 24, 2016

Noon

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

- 1. Call to Order and Roll Call**
- 2. Public Comments**

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.
- 3. Manager's Report**
- 4. Draft Minutes of the October 28, 2015 Executive Committee Meeting**
- 5. Draft Minutes of the November 4, 2015 IWMA Board Meeting**
- 6. March 9, 2016 IWMA Board Meeting Agenda** Review and approve the tentative agenda for the March 9, 2016 IWMA Board Meeting.
- 7. Reschedule the June 29, 2016 Executive Committee Meeting.** Consider rescheduling the June 29, 2016 Executive Committee Meeting.
- 8. Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items.
- 9. Closed Session.** It is the intention of the Executive Committee to meet in closed session for the following: Review the Manager's Contract (Government Code Section 54957)

10. **Report on Closed Session.**

11. **Adjournment.** The next meeting is scheduled for **April 27, 2016** 12:00 p.m. at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**AGENDA: February 24, 2016
ITEM: 4**

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the October 28, 2015 Executive Committee Meeting

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the October 28, 2015 Executive Committee Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
EXECUTIVE COMMITTEE
MINUTES OF OCTOBER 28, 2015**

1. Call to Order/Roll Call.

Executive Committee

Members Present: Adam Hill, San Luis Obispo County
Jeff Lee, City of Grover Beach
Ron Munds, SWTAC Representative (non-voting)
Tom O'Malley, City of Atascadero

Members Absent: None

Others Present: Al Eschenbach, Glenn Burdette

IWMA Staff: Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. Public Comments. None.

3. Manager's Report. None.

4. Minutes of the Executive Committee Meeting. Board Member O'Malley moved to approve the minutes of the April 29, 2015 and July 15, 2015 Executive Committee Meeting, together with recommendations and findings as set forth therein. Seconded by Board Member Lee and passed on the following roll call vote:

AYES: Hill, Lee, O'Malley

NOES: None

ABSTAIN: None

ABSENT: None

5. Draft Minutes of the September 9, 2015 IWMA Board Meeting (receive and file).

6. Executive Committee Meeting Schedule. The proposed 2016 meeting dates for the Executive Committee, which will be on the last Wednesday of every even month at 12 noon, are as follows:

January 6, 2016
February 24, 2016
April 27, 2016

June 29, 2016
August 31, 2016
October 26, 2016
December 28, 2016 (to be determined)

Board Member Lee moved to cancel the December 30, 2015 Executive Committee meeting and approve the 2016 meeting dates, which will be on the last Wednesday of every even month at 12 noon for the Executive Committee. Seconded by Board Member O'Malley and passed on the following roll call vote:

AYES: Hill, Lee, O'Malley
NOES: None
ABSTAIN: None
ABSENT: None

7. November 4, 2015 IWMA Board Meeting Agenda. Board Member Lee moved to approve the tentative agenda for the November 4, 2015 IWMA Board Meeting. Seconded by Board Member O'Malley and passed on the following roll call vote:

AYES: Hill, Lee, O'Malley
NOES: None
ABSTAIN: None
ABSENT: None

8. Presentation on the FY 14-15 Audit. Bill Worrell introduced Al Eschenbach of Glenn Burdette, who presented the Annual FY 14-15 Audit. Board Member Lee moved to recommend that the IWMA Board accept the FY 14-15 Audit. Seconded by Board Member O'Malley and passed on the following roll call vote:

AYES: Hill, Lee, O'Malley
NOES: None
ABSTAIN: None
ABSENT: None

9. Member Comments and Future Agenda Items. None.

10. Adjournment. There being no further business, the meeting was adjourned to January 6, 2016 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: February 24, 2016
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the November 4, 2015 IWMA Board Meeting

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the November 4, 2015 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING**

MINUTES OF NOVEMBER 4, 2015

1. Call to Order/Roll Call

Board Members Present:

Debbie Arnold, County Supervisor
John Ashbaugh, City of San Luis Obispo
Tim Brown, City of Arroyo Grande
Lynn Compton, County Supervisor
Bruce Gibson, County Supervisor
John Hamon, City of Paso Robles
Adam Hill, County Supervisor
Jeff Lee, City of Grover Beach
Dan Lloyd, Authorized Districts
Frank Mecham, County Supervisor
Tom O'Malley, City of Atascadero

Board Members Absent:

Sheila Blake, City of Pismo Beach
John Heading, City of Morro Bay

Staff Members Present:

William A. Worrell, Manager
Ray Biering, IWMA Counsel
Carolyn Goodrich, Board Secretary

2. Public Comments. None.

3. Manager's Report. Bill Worrell acknowledged Mary Whittlesey, San Luis Obispo County, and Ron Munds, City of San Luis Obispo for their years representing their jurisdictions with the IWMA, and wished them well on their retirements. Bill also provided an update on the Unwanted Medication Take Back Program and the recent California Board of Pharmacy's meeting where they voted to preempt local take back programs. Bill would file comments on the proposed regulations opposing the preemption.

CONSENT CALENDAR

4. Minutes of the September 9, 2015 IWMA Board Meeting (approved).

Board Member Lee moved to approve the minutes of the September 9, 2015 IWMA Board Meeting, together with recommendations and findings set forth therein. Seconded by Board Member Mecham and passed on the following roll call vote:

AYES: Ashbaugh, Arnold, Brown, Compton, Gibson, Hamon, Lee, Lloyd, Mecham, O'Malley, Hill,
NOES: None
ABSTAIN: None
ABSENT: Blake, Headding

5. Draft Minutes of the October 28, 2015 Executive Committee Meeting (receive and file).

REGULAR CALENDAR

6. Audit Report for FY 2014/2015. Bill Worrell provided an overview of the audit report. There were no comments from the public, either written or oral, and public comment was closed.

Board Member O'Malley moved to accept the FY 2014/2015 audit report. Seconded by Board Member Gibson and passed on the following roll call vote:

AYES: Ashbaugh, Arnold, Brown, Compton, Gibson, Hamon, Lee, Lloyd, Mecham, O'Malley, Hill,
NOES: None
ABSTAIN: None
ABSENT: Blake, Headding

7. Organics Management.

Bill Worrell provided an update on Waste Connection's project for managing organic waste, including food waste.

Discussion centered on the IWMA's role. Ray Biering, IWMA Counsel, clarified that Waste Connection is a private company and negotiates their own contracts and agreements for composting. This is not an IWMA project and the IWMA has no approval authority. Approval will be up to the County of San Luis Obispo and member jurisdictions that will be served by Waste Connections through their franchise agreements.

President Hill opened the meeting for public comment. Wayne Hall, North County Compost, spoke to the selection process and Waste Connections' decision. Ray Biering, IWMA Counsel, noted that the IWMA can not speak to Waste Connections' contract and Waste Connections' negotiations. Public comment was closed.

Receive and file.

8. Contract Amendment.

Mike di Milo has been under contract with the IWMA to provide education programs. California has mandated two new programs: a mandatory commercial recycling program and a mandatory organics diversion program. April 1, 2016 the requirement begins for businesses to recycle their organic waste, including food waste if they generate 8 cubic yards or more per week. On January 1, 2017 any business that generates 4 cubic yards or more of organics per week must comply. The proposed contract amendment for Mike di Milo would allow the IWMA to provide assistance to businesses that must comply with these new California mandates.

President Hill opened the meeting for public comment. Bob Engel, Engel and Gray, spoke in support of the program and the necessity for education. Public comment was closed.

Motion was made by Board Member Gibson to approve adding commercial waste support services and the \$94,700 fee to Mike di Milo's scope of services. Seconded by Board Member Ashbaugh and passed on the following roll call vote:

AYES: Ashbaugh, Arnold, Brown, Compton, Gibson, Hamon, Lee, Lloyd, Mecham, O'Malley, Hill,
NOES: None
ABSTAIN: None
ABSENT: Blake, Headding

Board member Gibson left the meeting.

9. Legislative Update. AB 876 goes in effect August 1, 2017 and will require that the IWMA include in its annual report to the Department of Resources Recycling and Recovery an estimate of the amount of organic waste that will be generated in the county over a 15-year period, an estimate of the additional organic waste recycling facility capacity, and areas identified by the county as locations for new or expanded organic waste recycling facilities capable of safely meeting that additional need, thereby imposing a state-mandated local program. There were no comments from the public, either written or oral, and public comment was closed.

10. Meeting Schedule for 2016. Bill reviewed the proposed meeting schedule for 2016. In addition it was mentioned that the January 13, 2016 meeting may be cancelled. There were no comments from the public, either written or oral, and public comment was closed.

Board Member Lee moved to approve the staff recommended 2016 Board Meeting Schedule and authorize the President to cancel the January 13, 2016 meeting. Seconded by Board Member Mecham and passed on the following roll call vote:

AYES: Ashbaugh, Arnold, Brown, Compton, Hamon, Lee, Lloyd, Mecham, O'Malley, Hill,
NOES: None
ABSTAIN: None
ABSENT: Blake, Gibson, Headding

11. Update on Programs. Bill Worrell presented a status report on FY 2015/2016 programs.

12. Member Comments and Future Agenda Items.

13. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for **January 13, 2016 at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

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**AGENDA: February 24, 2016
ITEM: 6**

TO: IWMA Executive Committee
FROM: William A. Worrell, Manager
RE: March 9, 2016 IWMA Board Meeting Agenda

RECOMMENDATION

Approve the attached draft agenda for the March 9, 2016 IWMA Board Meeting:

ATTACHMENT: Draft March 9, 2016 IWMA Board Meeting Agenda

**INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

March 9, 2016
1:30 p.m.

AGENDA

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
1055 Monterey Street
San Luis Obispo, CA 93408**

Board of Directors

Adam Hill, President, San Luis Obispo County
Jeff Lee, Vice President, Grover Beach

Tom Brown, Arroyo Grande
Tom O'Malley, Atascadero
John Heading, Morro Bay
John Hamon, Paso Robles
Sheila Blake, Pismo Beach
John Ashbaugh, San Luis Obispo City

Debbie Arnold, San Luis Obispo County
Bruce Gibson, San Luis Obispo County
Frank Mecham, San Luis Obispo County
Lynn Compton, San Luis Obispo County
Dan Lloyd, Authorized Districts

1. Call to Order and Roll Call.

2. Public Comments.

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board will listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report. Oral report by Bill Worrell.

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

4. Draft Minutes of the November 4, 2015 IWMA Board Meeting

5. **Draft Minutes of the February 24, 2016 Executive Committee Meeting**

REGULAR CALENDAR

6. **Five Year Review of the San Luis Obispo County Integrated Waste Management Plan**
Acting as the Local Task Force, review and provide comments to the IWMA on the San Luis Obispo County Integrated Waste Management Plan.
7. **Five Year Review of the San Luis Obispo County Integrated Waste Management Plan**
Accept comments from the Local Task Force on the San Luis Obispo County Integrated Waste Management Plan.
8. **Grant Applications** Consider approving grant applications and resolution to the Department of Resources Recycling and Recovery.
9. **Proposed FY 16/17 Program Goals and Status of FY 15/16 Goals** Review the proposed program objectives for FY 16/17 and review the current status of FY 15/16 objectives.
10. **Legislative and Regulatory Update** Update on pending legislation and regulations.
11. **Member Comments and Future Agenda Items** Discussion by Members regarding future agenda items.
12. **Closed Session.** The manager's annual performance review will be discussed. (Government Code Section 54957).
13. **Report on Closed Session.**
14. **Adjournment** The next meeting is scheduled for **May 11, 2016** at 1:30 p.m. in San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.

AGENDA: February 24, 2016
ITEM: 7

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Reschedule the June 29, 2016 Executive Committee Meeting. Consider rescheduling the June 29, 2016 Executive Committee Meeting.

RECOMMENDATION

Reschedule the June 29, 2016 Executive Committee Meeting to June 15, 2016.
