

**SAN LUIS OBISPO COUNTY INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

MINUTES – FEBRUARY 27, 2019

1. Call to Order and Roll Call – 12:00 p.m.

Executive Committee:

Members Present: Jeff Lee, President, City of Grover Beach
Robert Enns, Vice President, Authorized Districts
Aaron Gomez, City of San Luis Obispo City

IWMA Staff: Mike Giancola, Interim Manager IWMA
Jeff Minnery, IWMA Board Counsel
Patti Toews, Program Director

2. Public Comments – None Stated.

3. Manager's Report – Oral Mike Giancola, Interim Manager IWMA

Interim Manager discussed bringing to the March 13, 2019 IWMA Board Meeting an updated Credit Card Usage Report, Board Directives Report, Budget to Actual Expense Report, IWMA Contractual Obligations Report, Fixed Asset Report, and an update on the Annual Audit's progress. In addition, the Interim Manager anticipates the Forensic IT firm to provide additional workload documentation. That documentation will be agendaized for IWMA Board discussion and possible funding approval.

4. Draft Minutes of the January 2, 2019 Special Executive Committee Meeting – Recommended approving meeting minutes for the January 02, 2019 Special Executive Committee Meeting.

5. Draft Minutes of the January 08, 2019 Special Executive Committee Meeting – Recommended approving the meeting minutes for the January 08, 2019 Special Executive Committee Meeting.

Approved March 27, 2019

6. **Draft Minutes of the January 30, 2019 Special Executive Committee Meeting –**
Recommend approving meeting minutes for the January 30, 2019 Special Executive Committee Meeting.
7. **Draft Minutes of the January 09, 2019 IWMA Board Meeting.**
Recommend receive and file the meeting minutes from the January 09, 2019 IWMA Board Meeting.
8. **Draft Minutes of the February 01, 2019 Special Board Meeting –**
Recommend receive and file the meeting minutes from the February 01, 2019 Special Board Meeting.

Executive Committee Member Enns made a motion to approve draft meeting minutes for the January 02, 2019 Special Executive Committee Meeting, the draft minutes of the January 08, 2019 Special Executive Committee Meeting, and the draft minutes of the January 30, 2019 Special Executive Committee Meeting. In addition, Board Member Enns made a motion to receive and file the draft minutes of the January 09, 2019 IWMA Board Meeting and the draft minutes of the February 01, 2019 IWMA Special Board Meeting. Seconded by Executive Committee Member Gomez and passed on the following roll call vote:

AYES: Enns, Gomez, Lee
NOES: None
ABSTAIN: None
ABSENT: None

9. **Forensic Audit –**
12:10 p.m. Principal David Wall and his associate Abdon Padilla, CPA from the forensic audit firm CliftonLarsonAllen, LLP (CLA) called in on the IWMA Conference line to give the Executive Committee an update on the status of the Forensic Audit. David Walls opening statements caused IWMA Counsel to ask that David Wall hold further comments until they could be discussed first in closed session at the March 06, 2019 Special Executive Committee Meeting, and then, in closed session at the March 13, 2019 IWMA Board Meeting.
10. **March 13, 2019 IWMA Board Meeting Agenda –**
Executive Committee Member Gomez made a motion to approve the March 13, 2019 IWMA Board Meeting Agenda. Seconded by Executive Committee Member Enns and passed on the following roll call vote:

Approved March 27, 2017

AYES: Enns, Gomez, Lee
NOES: None
ABSTAIN: None
ABSENT: None

11. Member Comments and Future Agenda Items –

Executive Committee discussed adding Interim Manager Contract extension to the March 06, 2019 Special Board Meeting. The IWMA Board elections and budget will be added to the May 08, 2019 Board Meeting.

12. Adjournment –

There being no further business, the meeting was adjourned to a Special Executive Committee meeting scheduled for March 06, 2019 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority office, 870 Osos Street, San Luis Obispo, California 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

Respectfully,



Patti Toews, Program Director